

**Charlotte County
Board of County Commissioners
Staff Report
June 2016**

Budget & Administrative Services

Fiscal Services

- Public Safety Grants
- June 14, 2016: BCC approved application for the grant with Florida Division of Emergency Management in the amount of \$3,793.00 for the FY 16/17 Hazards Analysis Update Grant. Funding will be used to identify and document hazardous materials locations within Charlotte County.
- June 14, 2016: BCC approved application for grant with Department of Justice (DOJ) Justice Assistance Grant (JAG) in the amount of \$26,859.00 for the FY 16/17 Edward Byrne Memorial Grants. Funding will be used for equipment in the Charlotte County Sheriff's Office and Punta Gorda Police Department.
- June 23, 2016: Attended JAG Performance Measurement Tracking webinar training event.
- June 28, 2016: BCC approved the agreement with Florida Division of Emergency Management in the amount \$80,187.00 for the FY 16/17 Emergency Management Performance Grant. Funding will be used to supplement Charlotte County Emergency Management general operations.
- June 28, 2016: BCC approved the agreement with Florida Division of Emergency Management in the amount \$105,806.00 for the FY 16/17 Emergency Management Preparedness and Assistance (EMPA) Base Grant. Funding will be used to supplement Charlotte County Emergency Management salaries.
- June 28, 2016: Staff attended the Emergency Management Base Grant Webinar to train on revised reporting processes and procedures.
- Human Services Grants
- Fiscal and Senior Services staff met to discuss timelines needed to mitigate future grant reporting discrepancies.
- Fiscal staff participated in a transportation meeting with Human Services and Transit staff to discuss options available for alternate funding and rates for servicing seniors and low income clients in the Older Americans Act (OAA) and Community Care for the Elderly (CCE) programs.
- Requested a total of \$118,893.19 in grant reimbursement claims:
 - \$14,900.84 to Area Agency on Aging for the Older Americans Act Grant (OAA)
 - \$38,124.57 to Area Agency on Aging for the Community Care for the Elderly Grant (CCE)
 - \$17,640.41 to Area Agency on Aging for the Alzheimer's Disease Initiative Program (ADI)
 - \$2,620.96 to Area Agency on Aging for the Home Care for the Elderly Program (HCE)
 - \$1,817.98 to Department of Economic Opportunity for the Community Services Block Grant Program (CSBG)
 - \$27,796.45 to Department of Economic Opportunity for the Low Income Home Energy Assistance Program (LIHEAP)
- RESTORE Grant
- Staff reviewed 2016 Operational Self-Assessment with Legal for submission to the U.S. Department of Treasury as a compliance requirement for RESTORE funding.
- MAC Grants
- Processed Boater Revolving Fund Subrecipient reimbursement requests for the following projects:
 - Sundown Harbor Patrol Flights (s391602) for the period May 1–31, 2016. The reimbursement for the period totaled \$1,593.00.
 - Bay Scallops Restoration (s391503) for the period ending May 31, 2016. The reimbursement for the period totaled \$1,000.00.
 - Miscellaneous Expenditures Related to Marine Education (s391605) for the period ending June 30, 2016. The reimbursement for the period totaled \$1,750.75.

- Marker Maintenance and Navigational Aids (s391652) for the period ending June 30, 2016. The reimbursement for the period totaled \$16,221.70.
- Charlotte Harbor Environmental Center 4th Grade Education Program (s391615) for the period ending June 30, 2016. The reimbursement for the period totaled \$5,897.97.
- Created projection report for Parks and Natural Resources for WCIND anticipated 4th quarter expenditures and expected project rollovers to FY2017.
- June 9, 2016. Provided financial update & project status on Boater Revolving Fund grants at the June Marine Advisory Committee meeting.
- Established legal request for assistance in interpreting language in the Florida Statute that mandates the usage of Boater Improvement Program Local Fee funding.
- Completed task analysis on Boater Revolving Fund work flows to assist in the process improvement initiatives.
- Conducted routine reconciliation and maintenance activities on 30 Boater Revolving Fund grants.
- Staff reviewed internal controls and met with Community Services to outline needed process improvements and defined roles to support the Marine Advisory Committee.
- Transit Grants
- Prepared and submitted Rate Model Calculation to the Commission for the Transportation Disadvantaged and the Local Coordinating Board (LCB) for next year's subsidy rates on the Transportation Disadvantaged Trip and Equipment Grant.
- Received a total of \$29,874.00 in grant reimbursement claims from Florida Department of Transportation for the Transportation Disadvantaged Trip and Equipment Grant.
- MPO Grants
- Staff met with MPO and Transit to review upcoming Transportation Disadvantaged Plan (TDSP), and MPO public meeting notice in regards to Section 5339 funding for the new transit facility being placed in the Transportation Improvement Plan (TIP).
- Mosquito Grant
- Prepared and submitted Arthropod Control Monthly Report to Florida Department of Agriculture and Consumer Services for Mosquito Control Contractual Service Agreement #022278 for the period of May 1-31, 2016.
- Received a total of \$10,752.25 in grant reimbursement claims from Florida Department of Agriculture and Consumer Services for Mosquito Control Contractual Service Agreement #022278.
- Staff met to review labor distribution for mosquito and aquatic weed in preparation of the Arthropod Detailed Work Plan.
- Prepared the FY 17 Arthropod Detailed Work Plan for the Florida Department of Agriculture and Consumer Services.
- Tourism Grants
- Processed \$1,500.00 Check Request to Sugar Bert Boxing Promotions for boxing ring rental in support of grant g751603 – Sugar Bert Boxing.
- Conducted routine reconciliation and maintenance activities on 3 Tourism grants.
- Road & Canal Maintenance Grants
- Received a total of \$16,221.70 as follows:
- \$16,221.70 from Boater Improvement Funds for marine marker maintenance
- Invoiced a total of \$673,945.49 as follows:
- \$116,792.05 to FDOT for Burnt Store Rd Phase 2 design
- \$15,695.32 to FDOT for CCU element of Burnt Store Rd Phase 2 design
- \$185,694.26 for Intersection improvements at SR776 & CR 771 (Gasparilla Rd.)
- \$16,221.70 to Boater Improvement Fund for Marine Marker Maintenance
- \$3,548.00 to FDOT for Storm water Public Education Materials
- \$140,296.00 to FDOT for annual traffic signal maintenance
- \$195,698.16 to FDOT for highway lighting maintenance
- Utility Grants
- Completed Northshore reimbursement documentation for a Section 319 Grant in the amount of \$215,000.

- Charlotte Harbor CRA FDOT LAP Grant:
- Gateway Harborwalk Phase 1A construction:
- Phase 1A billings: \$1,547.84
- Sunshine Lake/Sunrise WW Water Quality Monitoring:
- Sunshine Lake Sunrise WW Nutrient Evaluations:
- Received \$50,000 from SWFWMD
- Operating Support
- Staff attended the 2016 Florida Government Finance Officers Association Annual Conference.
- Staff toured the Charlotte County Sports Park in conjunction with the completion of Fiscal Services FY16 and FY17 goal related to "Line of Sight".
- Attended Quality of Service public hearing for the Waste Management rate case.
- Completed five year projection for the Public Safety MSBU with updated position projections.
- Completed the Florida Power and Light impacts for FY17 on a proposed rate increase using their projections.
- Reviewed Extension staff cost analysis comparison to University of Florida costs provided by the University.
- Prepared position analysis on the fixed cost distributions for Mosquito and Aquatic Weed.
- Participated with Information Technology, the Utility Department, and the Clerk's Finance Department on advancement of the new Customer Service Software.
- Provided staff support for the monthly Charlotte-Desoto Building Industry Oversight Committee.
- Met with Babcock Ranch attorneys to discuss Impact Fee process in support of Community Development.
- Provided Staff support during the Community Services meeting with Administration on the department's Strategic Plan.
- Completed the clean water State Revolving Fund Application for the Sewer Master Plan.
- Accounts Payable/Receivable Support
- Met with Real Estate Services concerning their request for a POS credit card system.
- Finalized the process with Community Services for credit cards refunds through Active Net for the purpose of separation of duties.
- Invoiced a total of \$12,096.00 for Public Safety:
- \$12,096.00 for Station #7 rent
- Received a total of \$74,591.62 for Public Safety:
- \$395.62 for Radio Repairs
- \$62,100.00 for annual Two-way Radio Tower Service
- \$12,096.00 for Station #7 rent
- EMS Collection payments – processed 46 payments totaling \$3,160.72 for June.
- EMS Refunds - processed 266 refunds for overpayments received by ADPI totaling \$71,339.48 for May.
- Invoiced the Tampa Bay Rays the second semi-annual rent payment due for the Stadium in the amount of \$187,852.00.
- Invoiced the CBI-Rays for the quarterly rent payment of \$10,000.00 per the Stadium Lease Agreement.
- Murdock Village CRA:
- Real Estate Services charges: \$415.36
- Interest & fees expensed: \$7,563.53
- Parkside CRA:
- Elkcarn Blvd Multi Use Path project billings: \$-0-
- Harbor Blvd Amenities design project billings: \$2,727.02
- Multi-use Trails & Greenway design project billings: \$15,686.25
- Capital Support
- Provided a monthly project budget status update to Public Works, Facilities and Community Services.
- Finalized and approved Real Estate Services JE PP 17/18 to ensure Capital Projects are being charged properly.

- Worked with the IT Consultant to update several Crystal project reports in SharePoint/Fiscal/Home site. The goal, if permitted, would be to deploy these to the department level.
- Attended the FDOT/City/County Coordination meeting.
- Shared equipment replacement data with Public Safety/Emergency Vehicle Maintenance staff to ensure all equipment was accounted for and replacement year is properly scheduled; updated the data file.
- Attended the June 21 Infrastructure Workshop (Facilities & Transportation) and worked with Facilities to update the FY17 CIP with changes as directed by the Board; waiting for Public Works to resubmit changes as proposed in the Workshop.
- Worked with the Utility to prepare resolutions for the July MSBU public hearings.
- Worked as part of the contract negotiating team for the Coastal Wildlife sea turtle contract.
- Analytical Support
- Reviewed numerous agenda items in Novus. Ensured financial information is correct and routed to Budget Director for approval.
- Posted Budget Adjustments, Administrative Transfers and Project Adjustments into EDEN and verified that the General Ledger is in balance.

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• June Projects/Accomplishments:

- Banner CIS Upgrade (Hansen Technologies) - 70 % complete - estimated main project completion date – 8/29/2016
- MSBU Application Upgrade - 31 % complete - estimated completion date – 3/1/2017
- ArcGIS Server Upgrade – 20 % complete - estimated completion date – 7/29/2016
- PCI Compliance review - 80 % complete - estimated completion date – 7/05/2016
- BMC Footprints Service Core - 77 % complete - estimated completion date – 7/25/2016
- Utilities Department Data Management - 46 % complete - estimated completion date – 7/30/2017
- Office 2016 – 10% - estimated completion date – 8/31/2016
- Purchasing Vendor Management System (SharePoint) – 20 % complete – estimated completion date – 5/2/2017
- IVR Selectron Replacement – 25 % complete – estimated completion date – 10/31/2016
- Accela 8.0 Upgrade – 10% complete – estimated completion date – 8/31/2016
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- COMPLETED PROJECTS–
- Public Web sites - Public web site development for Facilities was completed in June and has been turned over to the PIO office for content migration and training.
- This completes the IT portion of the public website conversion/redesign. We will next turn our attention to the intranet site (charlottesweb) beginning in July
- Office 365 Public Folder Migration – IT migrated all public folders to Office 365, including all conference room calendars. Conference rooms now are treated as resource calendars and are invited to meetings as you would a person; the calendars then auto-accept if available and are then reserved. This streamlines the process of reserving rooms (and other resources). This was necessary before we can move to the latest version of Microsoft Office (Office 2016) as public folders are no longer supported.
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- IT positions being re-organized and filled – IT on boarded 2 new Computer Support Specialists in the month of June. This makes IT fully staffed and is reflected by the increased numbers of closed incidents and requests.

• June Call Statistics:

- Request for Service Opened Last Month – (requests for new hardware or software products and features...etc.) = 281 ↓12
- Request for Service Closed Last Month – (requests for new hardware or software products and features...etc.) = 327 ↑40

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- Incidents Opened Last Month – (hardware or software that is not functioning properly) = 504 ↑8
- Incidents Closed Last Month – (hardware or software that is not functioning properly) = 536 ↑41
- Contacts received through Helpdesk – (This is comprised of phone calls, e-mails, web portal & Walk-in Traffic) = 890 ↑47

Purchasing

- Pre-bid meetings held:
 - 16-358 Transit Contract Drivers & Bus Washers – Annual
 - 16-378 Seal & Stripe Parking Lot
 - 16-384 Wheelchair Coach and Stretcher Services – Annual
 - 16-369 Gasoline & Diesel Fuels – Supply & Delivery - Annual
- Bid openings held:
 - 16-324 C.A.R.E. Facility Expansion
 - 16-341 Five (5) Strand Environmental Fence – Burnt Store Road
 - 16-333 Annual Road Grading – Don Pedro / Knights Island
 - 16-315 Genie GHT-636 Compact Telehandler Forklift
 - 16-358 Transit Contract Drivers & Bus Washers – Annual
- Quotes due and received:
 - 16-224 Hurricane Stand-on Debris Blower X3K
 - 16-361 FLIR Thermal Imaging Cameras & Truck Chargers
 - 16-335 Artificial Reef Construction
 - 16-390 Transportation of Bodies for Medical Examiner – Annual
- Pre-submittal meetings held:
 - 16- 349 Construction Manager at Risk – Ann Dever Memorial & North Charlotte Regional Parks
 - 16-363 Construction Manager at Risk – Recreation Centers Renovations
- Proposals due and received:
 - 16-322 Self-Insured Vision Insurance
 - 16- 349 Construction Manager at Risk – Ann Dever Memorial & North Charlotte Regional Parks
 - 16-363 Construction Manager at Risk – Recreation Centers Renovations
- Shortlist meetings held:
 - 16-218 Sewer Master Plan Consultant
- Negotiation meetings held:
 - 16-295 Manasota Key Ten-Year Management Plan
 - 16-195 Asset Management (EAM) / Work Orders (CMMS)
- Work Orders due and received:
 - 16-344 South County Annex Space Plan Renovation Design
 - 16-364 Design Rotunda Circle Bridge Repairs – Pinehurst Circle
 - 16-360 Design Bridge Repairs Washington Loop Road
 - 16-342 Placida Boat Ramp Repairs
 - 16-367 Mid County Regional Library Renovation

Real Estate Services

- Habitat Conservation Plan - We are awaiting further direction on acquiring additional parcels needed for the HCP.
- Piper Road North - Pursuant to an agreement with Primerica the County is awaiting the conveyance of 4 property interests by Primerica no later than July 3rd. The County will consider all legal options should the conveyance not occur.
- Customer Satisfaction - Our customer surveys continue to show that our Division maintains a high customer service rating.
- Release and Occupation of Easement Program - This program remains active with over 190 applications received to date this fiscal year.

- Harbor Boulevard Improvements (Parkside) - The project can move forward once Dr. Khalidi has signed the easement documents.
- Murdock Village Inspections - We are continuing our monthly inspections and address any issues/items that need correcting.
- Stump Pass Dredging - We continue to assist Public Works staff as needed.
- Engineering, Administration, Community Services and Utilities - We continue to assist these departments and divisions in obtaining easements, title searches and researching land related issues for numerous capital projects.
- Burnt Store Road Phase II - We continue to assist Public Works Engineering staff with vetting information related to right of way costs and proposed roadway alignments. This information is being provided to the public for feedback.
- Mosquito and Aquatic Weed Control - We are working with the Mosquito and Aquatic Weed Control program to identify numerous sites to allow for proper canal/waterway access. The acquisition of property and easements are being considered.
- Olean Boulevard - Property acquisitions will move forward on a voluntary basis. If required, we will transition to eminent domain once all right of way sketches are obtained and voluntary acquisitions are concluded.
- Edgewater Phase II - Mediations to reach final settlement continue.
- Placida Widening - Work continues to acquire additional right of way. To date, we have obtained 65% of the right of way needed for this project.
- Sheriff's Lease at the Town Center Mall - The lease with the Town Center Mall to renew the Sheriff's lease at that location for another 3 years will be presented to the BCC at their June 28th meeting...
- Flamingo/Edgewater - We have acquired over 84% of the parcels needed for this project, all on a voluntary basis. This right of way acquisition program continues.
- Burnt Store Road Phase III - Mediation and settlement conferences continue.
- Gasparilla Road - Mediation and settlement conferences continue.
- Legal Research - We continue to assist staff in the County Attorney's Office in researching and reviewing historical records related to potential and/or ongoing lawsuits.
- East/West Spring Lake Sewer Project - We continue to assist our Utilities Department as this project moves forward.
- Water Main Project- Pirate Harbor - We have obtained all of the easements needed for this project.
- Elkcam Waterway Bridge Repair - We have sent offers to the impacted property owners and are awaiting their responses.
- Paper and Electronic Records - We continue working with our records specialist to determine the current and future disposition of our records.
- Midway Road Widening Project - The construction for this project will start shortly and we will address right of way related issues as they come up.
- Disposal of Surplus County owned Lots - The BCC recently approved the disposal of 22 surplus lots. This brings the total amount from surplus sales to date to over \$4.54 million.
- Utilities Acquisition - We have acquired the easement for a sewer forced main that is located on private property outside of an easement area.
- Charlotte Harbor Water Quality Initiative Phase II - We have assisted our Utilities Department and have acquired several parcels needed for the construction of lift stations and vacuum pump stations in various locations.
- Peace Lutheran Church 21500 Gibraltar Drive - We have BCC approval to acquire the property. We have concluded a Phase 1 Environmental Report. No issues were identified. Closing will occur on June 23rd. The Facilities Department has been alerted to this new acquisition.

Community Development

Item	Total FY15	Jun-15	Jun-16	FY15YTD	FY16 YTD
Single Family Permits Issued	824	74	95	557	744
Babcock Permits Issued	0	0	2	0	2
Multi Family Permits Issued	9	2	1	4	7
Commercial Permits Issued	91	6	7	80	72
All Other Permits Issued	19254	1668	1913	14178	15485
Customers Served	24755	2203	2283	18214	19932
Inspections	60299	5190	6237	45122	53288
Permitting Revenue	\$3,566,544	\$259,562	\$364,965	\$2,614,043	\$3,054,774
Permitting Expenditure	\$2,441,620	\$191,066	\$203,367	\$1,762,880	\$2,363,280
Code Enforcement Revenue	\$1,090,865	\$65,990	\$54,958	\$703,341	\$572,587
Code Enforcement Expenditure	\$1,500,572	\$106,366	\$125,535	\$1,071,334	\$1,578,028
New Complaints Received	1218	189	147	639	700
Code Cases Initiated	3397	293	343	2573	2826
CEB Cases Heard	335	61	24	279	202
Citations Issued \$ Amount	\$93,000	\$7,000	\$18,000	\$64,000	\$105,000
New Contractor Licenses Issued	16	1	3	13	20
Contractor Licenses Revoked	8	1	1	6	6

- Babcock Ranch
- Babcock Overlay Zoning District Pattern Book #4 was approved by the Community Development Department on June 9, 2016.
- Little Gasparilla Island Community Plan
- No new updates at this time.
- Grove City Community Plan
- No new updates at this time.
- Revision of the Comprehensive Plan
- The Board of County Commissioners (Board) approved a text amendment pursuant to the settlement agreement on June 14, 2016. First roundtable meeting was held on June 9, 2016 to solicit comments regarding the existing TDU-related policies and the TDU code.
- Revision of the Land Development Regulations
- During the implementation of the adopted Land Development Regulations (LDRs), staff noticed that there were some errors or codes that needed to be amended in order to be consistent with the Florida Building Codes. Therefore, staff has been working on some revisions to the LDRs. Sign Code roundtable meeting was held on June 1, 2016.
- School Concurrency
- No new updates at this time.
- Planning and Zoning Board
- There was no P&Z Board meeting in June, 2016.
- Board of County Commissioners Land Use
- The following petitions were heard by the Board on June 14, 2016:
- PA-16-03-04-LS:
- A Text Amendment to Charlotte County's Comprehensive Plan to amend FLU Policy 1.2.2: Scrivener's Errors for FLUM Series Maps; FLU Policy 2.1.2: 2050 Framework - Conservation Lands; FLU Policy 2.1.5: Access to Public Water Bodies; FLU Policy 5.4.2: Limit Expansion of Strip Commercial; Special Provisions for Sub-neighborhood Commercial Use under the Low

Density Residential, Medium Density Residential and High Density Residential land use categories described in FLU Appendix I: Land Use Guide; and add definition of "Sub-neighborhood Commercial" to FLU Appendix III: Definitions per the Stipulated Settlement Agreement in DOAH Case No. 16-001071GM; Petition No. PA-16-03-04-LS; Applicant: Charlotte County Board of County Commissioners; providing an effective date. This Remedial Plan Amendment will only be heard at one public hearing in front of the Board of County Commissioners.

- Community Development Department Recommendation: Approval
- FP-16-01-01:
- Matthew D. Adams has requested Final Plat approval for a two-lot minor subdivision to be named, Rowland Country Estates. The site is 6.28 acres, more or less, and is located south of Old Landfill Road, west of Harborview Road, north of Rowland Drive, and east of Pebble Terrace, in Section 19, Township 40 South, Range 23 East, in Commission District I.
- Community Development Department Recommendation: Approval
- Parkside CRA
- Public forums to discuss the draft Parkside Revitalization and roundtable meetings to develop appropriate land development regulations to implement the revitalization plan were held to refine proposed LDRs for Parkside. The visual preference survey to further determine the public's preferences of various architectural features was completed on August 28, 2015. The results of that survey, along with conclusions drawn from it, were presented to the Team Parkside Executive Committee and at a Team Parkside Community meeting. The data collected from this survey is being used to prepare the proposed LDRs. Both the Revitalization Plan and the LDRs will be taken forward for adoption at the same time.
- Charlotte Harbor CRA
- The Charlotte Harbor Community Revitalization Plan was adopted on June 23, 2015. A draft of the LDRs has been finalized and is beginning the adoption process. A public forum to discuss the LDR revision and rezonings was held on May 11. The LDRs and rezonings are scheduled to be heard before the Planning and Zoning Board in August, and before the Board of County Commissioners in September and October.
- Murdock Village
- There is no action on Murdock Village.
- Manasota Key
- The committee met June 1 and June 15. The following projects were presented to ARC.
- 2985 N. Beach Road – beach revetment repair
 - Comments: recommend approval
- 1855 Gulf Blvd – White Elephant – fence
 - Comments: request for more information
- 120 Stanford Drive – shed
 - Comments: recommend approval
- 3020-C N. Beach Road – fence
 - Comments: recommend approval
- 2100 N. Beach Road – fence
 - Comments: recommend approval
- 2835 N. Beach Road – new house
 - Comments: recommend approval
- 2835 N. Beach Road – garage addition
 - Comments: recommend approval
- 7536 Whitcomb Street - dock
 - Comments: recommend approval
- 5151 The Pointe – boatlift cover
 - Comments: recommend approval
- 41 Pearl Street – enclose carport, windows, doors, partial interior
 - Comments: recommend approval
- 205 Mockingbird Lane – dock

- Comments: recommend approval
- On June 8, 2016, the Board of Zoning Appeals took the following actions regarding the variance, special exception or appeal applications listed below.
- Petition VAR-16-002: Paul and Mary Scott requested a variance to reduce the required 20-foot side yard setback by 12.5 feet to allow a 7.5-foot side setback for an existing accessory structure, in the Residential Estate-1 (RE-1) zoning district, located at 3423 Melissa Court, in Charlotte Harbor. The Board of Zoning Appeals voted 3-1 to approve the requested variance subject to four conditions.
- Site Plan Review
- Community Development received 7 applications in June:
 - (2) Preliminary
 - (2) Final
 - (2) Major Modification
 - PD Final

Community Services

- Administration
 - Responded to 138 phone calls, 20 web mails, 5 citizen action requests, 11 Accident/4 Incident reports, 2 Damaged/Missing Item Reports
 - Parking passes sold 24 (mail and phone)
 - Supported 3 Advisory Boards, Safety Committee
 - Promotional and Marketing Activities
 - (1) Online Survey (Staff Survey)
 - ½ page ad in the Parrot Magazine promoting activities
 - Facebook Page Current reach – 1,188 Page Likes
 - iHeart Media commercials – Moonlight Movies, Fan Bricks, Sailing Camp
 - Participated/Attended City of PG Bicycle Workshop
 - Meeting with Harbor Dragon Boats regarding use of Port Charlotte Beach
 - Seasonal Concessions
 - Englewood Beach
 - Hot Dog Cart – Yank’s Franks
 - Yoga – Loving Light Healing Center
 - Beach Chairs/Umbrellas/Scooter Rental – Englewood Florida Scooters
 - Yes Man – fresh fruit drinks
- Charlotte Sports Park
 - The Charlotte Sports Park hosted 15 home games for the Charlotte Stone Crabs on the following dates with a total attendance of 5,724.
 - The Charlotte Sports Park also hosted Florida Scout Ball for a baseball tournament, June 5th-6th. 1200 spectators were in attendance over that weekend.

Thursday	9-Jun	444	
Friday	10-Jun	0	Cancelled Inclement weather
Saturday	11-Jun	883	
Sunday	12-Jun	189	
Monday	13-Jun	256	
Tuesday	14-Jun	363	
Wednesday	15-Jun	1043	
Friday	24-Jun	0	Cancelled Inclement weather
Saturday	25-Jun	592	Double Header
Sunday	26-Jun	0	Cancelled Inclement weather
Monday	27-Jun	351	Double Header
Tuesday	28-Jun	230	
Wednesday	29-Jun	867	

Thursday	30-Jun	506	Game cancelled due to lighting issues
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- Recreation

- The four Charlotte County Recreation Centers, two Charlotte County Skate Parks and three Charlotte County Pools were open a combined 2,175 hours and served over 19,000 patrons (paid and nonpaid). There were Fitness, Instructional, Youth Leagues and Arts & dance programs held at each facility. Registration for classes and leagues totaled 3,180 with 7,006 touches combined. Recreation facilities were rented 93 times achieving a rental attendance total of 2,745 people.

- Athletics

- The total number of local athletic facility users (not including gymnasium use) for the month of June 2016 was approximately 2,170 and facilities were booked 1,730 hours. These numbers do not reflect casual use of the parks, the Snowbird Classic or use of the Charlotte Sports Park.
- Harold Avenue Youth Basketball Leagues started their regular seasons on June 4th and 5th. The leagues completed weeks 1-4 in the month of June.
- Florida Scout Ball hosted a baseball tournament at North Charlotte Regional Park on June 4th and 5th.
- Suncoast Sports Club held a Soccer Camp at South County Regional Park June 6th-10th.
- Pro-style Baseball hosted its Charlotte Crown tournament at North Charlotte Regional Park and Harold Avenue Park on June 18th and 19th.
- US Sports Institute held a Soccer Camp at South County Regional Park June 27th-July 1st.
- Franz Ross Park was closed for maintenance in June.
- Carmalita Horse Arena was closed for maintenance and renovations in June.

- Extension Services

- Administration:
- Meetings/Reporting/Training/Governance:
- Managers Meeting - Charlotte Sports Park – 1 pm – June 20th
- Friends for Extension, Inc. Meeting – 11:30 am – June 9th
- Overall Advisory Committee Meeting – June 23rd – 11:30 am
- Community Services-Strategic Plan/Budget Review with Admin. - Admin Conference Room – June 15th – 1 pm
- East Port Campus Meeting – June 13th – 9 am
- Florida Association of Counties: The UF/IFAS Country Store - Hyatt Regency Orlando Florida – June 29th
- Website Hits: Website: 2,567 page views
- Facebook® Page - Charlotte County Extension data: Facebook: 1,646
- Likes: Our Blog had 1,189 views. (Mitchell, Schumaker)
- Sea Grant:
- Publications:
- Staugler, E.A. 2016. "Eight arms to hold you". Waterline Magazine, Charlotte Sun Herald, June 16, 2016, pg. 12.
- Staugler, E.A. 2016. "Baitfish Biology". Water LIFE Magazine. June 2016, pg.15.
- Website:
- June - "Charlotte Harbor Fisheries Forum" Facebook page – now has 873 likes.
- Marine Scene Plus (Regional Blog) <http://flseagrant.ifas.ufl.edu/newsletter/>
- 6/17 - Its Cephalopod Week!
- 6/1 - SWFL Baitfish - Species Profiles
- Between 5/23 and 6/22 this blog was visited 4,675 times and 5,520 pages were viewed. Daily sessions range from 112 to 204 per day. Top 10 articles viewed:
- Common sea stars found in southwest Florida (1266)
- Things that glow in the water at night (1090)
- Stay legal between the lines with mangrove snapper (852)
- Florida's commercial shrimp species (412)

- Mole crabs and coquina clams (332)
- Mud or stone crab - make sure you have the right one (165)
- Just because its small and shine (99)
- It's cephalopod week! (96)
- Marine Scene Plus - Home Page (94)
- What's up with those baby horseshoe crabs swimming upside down? (68)
- Field Work:
- 6/22 - Met the publisher of Water LIFE Magazine to take photos for an article.
- 6/24 - Took research crew from Florida Atlantic University under contract with Charlotte County out to deploy equipment.
- Outreach Programs:
- 6/7, 9, 11, 14, 16, 18, 21, 23, 25, 28 - Taught FMNP Coastal Systems course. 19 students completed course. Topics covered included general ecology, marine & estuarine habitats, coastal upland habitats, wading birds, general birds, invertebrates, fishes, mammals, herptiles, interpretation, and environmental ethics. Students participated in three field trips to reinforce concepts taught during class. Field trips included a seining trip to look at the various fish and invertebrate species and resource partitioning in different habitats; a coastal uplands field trip to Stump Pass Beach State Park to examine the beach, fore dune, and maritime forest; and a kayak/SUP field trip to explore the shallow water seagrasses and mangrove tunnels.
- 6/9 - Leadership Charlotte Tourism Day, presented for the VCB on the economic impacts of Charlotte Harbor related tourism.
- 6/15 - Charlotte Harbor Fisheries Forum at the Environmental Campus. Participants representing recreational fishing, fishing clubs, researchers, resource managers, and tourism. The meeting focused identifying new long term topics to explore related to fish and fishing.
- Site & Office Visits:
- Fishin Franks – site visit, Boaters guides
- West Wall Fly Shop - site visit
- Charlotte Sun - site visit
- Meetings:
- 6/14 - Monthly Fisheries WAG leadership planning conference call
- 6/21 - Florida Sea Grant Extension annual meeting agenda planning conference call
- 6/23 - Overall Advisory Committee meeting
- 6/27 - Stone Crab Advisory Panel meeting in Punta Gorda
- 6/27 - Florida Sea Grant Extension Advisory Committee meeting
- 6/28 - Extension Connections
- Other:
- Considerable time spent preparing for the FMNP class and Great Bay Scallop Search scheduled for July 23rd. (Staugler)
- 4-H Youth Development:
- 4-H Summer Day Camps
- 4-H Parks and Recreation/Library Youth Generational Program -
 - Forty (40) youth under the direction of several Teen leaders and Senior Citizens, learned the basics of sewing.
- 4-H Summer Day Camp – Parks and Recreation – Sewing and Salsa
 - One-hundred and twenty youth (120) - 3rd to 5th grade – learned about sewing and making salsa as a part of a series of day camps.
- Bloom Summer Day Camp – 30 youth associated with the Bloom School learned about growing plants and making salsa.
- 4-H Camp Cloverleaf June 27th to July 1st – 40 Charlotte County youth will be camping with five other counties at Camp Cloverleaf in Highlands County. (Phillippe)
- Horticulture:
- Programming:
- GI-BMP Training – June 22nd – 8 am to 3pm – 3 in attendance
- 2016 MG Training Class – Graduation – June 1st – 10 am

- Collier County Extension Master Gardeners – Turf Talk – June 8th – 10 am – 35 in attendance
- Special Outreach:
- Master Gardener Radio Show – June 28th – 10 am – Tom Becker, Ralph Mitchell, Lynn Buth and Nancy Palmer
- Meetings:
- Horticulture Department Meeting – June 13th – 10:30 am
- Site Visit:
- Ficus Tree site visit - 229 Chasteen Street – June 24th – 3:00 pm
- Florida-Friendly Landscaping™ Program
- Summary: The Florida-Friendly Landscaping™ assistant provided solutions to homeowners on plant care and pest control. Total clientele contacts in the month of June... 476. This includes: 6 teaching events (160 participants), 73 telephone consultations, 56 office visits, 10 field visits and 75 email consultations.
- Who Benefited? These organizations benefited interacting with the FFL™ assistant in June. Punta Gorda Isles Admiral's Point Condominium Association, Charlotte County Master Gardeners, History Park Community gardeners, Team Punta Gorda, City of Punta Gorda, Friends for Extension, Arcadia Garden Club and homeowners.
- Master Gardener Advanced Training: 10 MGs traveled to Ft. Myers to visit Miss Potter's Place and learned how to grow summer tropical vegetables and other plants used in edible landscaping, building raised bed and growing tropical fruits. 6 MGs built 52 rain barrels.
- Environmental Campus Display Beds: Florida-Friendly Landscaping™ display beds in the Environmental campus courtyard include: A second year for our caladium demonstration trial in preparation for caladium workshops planned for the public in July. In addition, several other areas on the campus display alternative groundcovers, bromeliad species and native plants used to attract wildlife.
- Outreach in Punta Gorda: 85 resident in Charlotte County attended Parks that Teach guided tours over the past 6 months including 14 newly certified Master Gardener trainees. Ten MGs are being trained as advisors for the new History Park Community Garden Area containing raised beds. 67, 4' x 10' plots are now all spoken for by gardeners wanting to grow organically and have year-round fresh vegetables. Organic Vegetable Gardening in Florida, <http://edis.ifas.ufl.edu/pdf/HS/HS121500.pdf>
- Admiral's Point COA Outreach: Each summer, the assistant works closely guiding interested community landscape associations transitioning from high maintenance and high water-use landscaping to Florida-Friendly Landscaping™. Communicating frequently with members of their landscaping committee, the assistant provided on-site assistance to diagnosis pest/plant problem, select appropriate replacement trees, palms and shrubs and provide landscape design and plant placement services.
- Charlotte Sun Newspaper Articles:
- Potential Readership:
- Charlotte Sun Herald – Average Circulation - 30,100
- Newspaper Article for June 27th - "Bromeliads and mosquitoes"
- Newspaper Article for June 20th – "A universe of cosmos"
- Newspaper Article for June 13th – "Portulaca – a sparkling summer annual flower that takes the heat"
- Newspaper Article for June 6th – "It's wild, but not coffee" (Mitchell, Bates, Becker)
- Parks
- Rotonda rest rooms repainted and reopened after vandalism
- Assessed damage at all parks from tropical storm Colin
- Replaced guard rail at Ainger Creek park
- Cleaned the maintenance shop at Harbor Heights park
- Received final inspection on new 20' x 20' pavilion and access sidewalk at Harbor Heights park
- Cleaned debris and graded PCB and Bayshore Parks shorelines
- Official use only sign installed at Chadwick Park for staff parking
- Treated the Bunk House for bee nest

- Natural Resources
- Staff directed a mechanical reduction in Tippecanoe Environmental Park. The areas treated were scrub habitat that had overgrown and become thick. This mechanical reduction was the initial phase in a management plan to restore the scrub habitat to conditions more suitable to the Florida Scrub Jay. The two units have had little management over the course of the last 8 years. Fire management has been difficult to initiate in these units due to the proximity to El Jobean.
- Staff began the vegetative surveys required under the grant award agreement with Florida Communities Trust. Each year FCT offers grant opportunities for agencies throughout Florida for land management and acquisition. Pursuant to these agreements Charlotte County is responsible for multiple monitoring reports including listed species, vegetative plot monitoring and exotic treatment.
- Staff also participated in a site visit for the establishment of the obstacle course event scheduled for this November. The purpose of this meeting was to discuss obstacle deployment and logistics associated with the race.
- There are a total of 18 sea turtle nests on Boca Grande so far this season.
- Through our abandoned vessel program natural resources staff pulled one boat out of Lemon Bay.
- Natural Resources staff was interviewed by CCTV staff in regards Gopher Tortoises.
- LGI (turtle nests): 37
- Boca (turtle nests): 19
- Stump pass state park (turtle nests): 34
- Palm/knight/Don Pedro (turtle nests): over 100
- Manasota Key (turtle nests): unknown at this time
- Staff initiated the vegetation plot survey component of the Florida Communities Trust grant requirement. Florida Communities Trust, funded by the Florida Forever program has awarded Charlotte County millions of dollars for acquisition and maintenance of our environmental parks and preserves. The grant program awards money based on the land to be acquired and/or managed as well as the planned use of the property. The grantee is required to maintain the property, secure the property and monitor the property. Currently staff are working to monitor the vegetative plots established on the FCT properties. The data collected during these surveys will be utilized in the future for management plans and goals.
- Staff responded to a report of a nuisance alligator. Each year toward the end of our “spring” and before the rains begin to fall that alligators seek mates and habitat. South County Regional Park host several large ponds full of fish and all manner of birds. Fish and birds compose a large portion of alligator diet and the water provides excellent cover. While alligators can reportedly run quite fast they have poor stamina and so rely on burst speed and ambush to capture food. Alligators are not aggressive but certainly can seem aggressive especially during this time of year and even more so when they perceive humans as a threat. Like all wildlife alligators will more often retreat when given that option but if they are fed and lose the natural fear of humans they can become a problem. Any area that has water can potentially have an alligator. The alligator can tolerate a wide range of salinity but prefers low concentrations. The best course is to assume when around fresh water that an alligator is near and to be vigilant. Charlotte County has a “leash law” that requires the owner to ‘maintain control of their animal’. The leash law doesn’t specify the animal be on a tether but having your animal leash may save your animal’s life around water.
- Staff continued exotic treatment efforts at Amberjack Environmental Park this week. Species treated include Brazilian pepper, cesar weed and lygodium. The treatment of exotics coupled with prescribed burning are the two most important components of land management. Total area treated is approximately 2 acres.
- Staff continued the data collection per the grant award agreement with Florida Communities Trust. This week and for the upcoming weeks staff will focus efforts on vegetative plot monitoring. This is an important component of management as it provides feedback on the management efforts through vegetative community composition, structure and density over time. This data can

be used to determine success of management techniques as well as shaping future management actions.

- Staff also concentrated efforts to encourage use of our parks and preserves in the form of a more user friendly map system. In the past trail maps were established for many parks and preserves for the public to utilize in their exploration of the beautiful areas within Charlotte County. Over time these trail maps have become confusing as new trails have been established and others are no longer utilized. The feedback we have received from our customers indicated a need for a more streamlined trail system. The direction was to establish two “main trails” for each property as well as secondary trails for the more experienced and adventurous members of the public.
- We saw the first tropical weather of the season. The Charlotte County received several inches of rain and experienced heavy winds. Natural Resources staff spent a day assessing safety and storm damages to our properties. Several trails required clearing of fallen trees and limbs.
- Staff assisted the IT department in the removal of trees that were inhibiting communications. Several Australian pines were removed in the area of Carmelita Park. Unfortunately, this effort did not completely restore the communication required and additional reduction is necessary.
- Staff also completed the annual vegetative survey of Amberjack Environmental Park. This is part of the grant award agreement with Florida Communities Trust. While this data is used to a grant condition it also provides us with ongoing feedback in management efforts. The data gathered can provide staff direction in terms of future management actions.
- A 2 day training session was offered by county administration to a select group of Parks & Natural resources staff. The training focused on teaching staff how to become proficient as website administrators for Charlotte County’s upgraded department website.
- Shorebirds are continuing to nests after the loss of some nests and hatchlings due to Tropical Storm Colin that impacted our area the week of June 6. This Tropical storm Colin wasn’t a direct impact to Charlotte County, but the storm caused more erosion in many areas of our coastal line which is habitat to the shorebirds as well as the sea turtles nesting areas. The shorebird hatchlings that made it through the storm are starting to fledge. The sea turtles are nesting in high numbers even though some nests were impacted by Tropical Storm Colin.
- Registered for CHNEP (Charlotte Harbor National Estuary Program) workshop “Communicating your Science” which will be on Oct. 26. This Gulf of Mexico Coastal Training Program is a regional collaboration designed to deliver relevant information to coastal professionals on issues to the ecological and economic health of the Gulf of Mexico and to find relevance for who we want to reach.
- Staff completed the vegetation plot surveys at Amberjack Environmental Park. This monitoring is part of the Florida Communities Trust grant award agreement but also a means to track changes in the structure and composition of the vegetative communities as a result of management techniques.
- Staff also assisted with the relocation of stone from the JB yard site to Tea Street. This stone will benefit the county in the construction of barricades while maintaining a more natural feel in the Parks and Preserves.

Facilities, Construction and Management

- Cape Haze Pioneer Trail Connector: The contractor continues construction of site drainage and parking lot area.
- Fire Training Facility: The Certificate of Occupancy was issued on June 7th with the facility being turned over to fire staff for usage.
- Bay Heights Boat Ramp: The contractor installed the ramp and adjacent loading dock piles. The storm water collection system is being installed. The environmental construction team is modifying the FDEP permit for new seagrass harvest site.
- Airport Annex Master Plan: The consultant projects delivery of final master plan the week of July 5th.
- CCSO Firing Range: The master plan is near completed with review by BCC before beginning firing range design.

- Strategic Master Space Plan: The draft consultant request for proposal (RFP) completed administration review. The suggestions were incorporated into the document. Staff is compiling the evaluation criteria before submitting the RFP to purchasing for processing.
- Harbor Heights Drainage Remediation: Construction is complete with substantial completion anticipated for early August.
- CARE Facility Expansion: Bid awarded to Reyes Inc. with a tentative notice to proceed date of July 25, 2016. Contractor is processing the permit and submittals with a construction date early August.
- Justice Center Expansion: The design team is in the information gathering stage. Programming interview workshops are in progress. A workshop with all agencies to discuss possible deployment strategies is scheduled for July 28th.
- Fleet Vehicle Wash Facility: The consultant has completed 80% design plans.
- Port Charlotte Beach Floating Dock: Construction begins July 25, 2016.
- Spring Lake Boardwalk and Parking Renovations: Design is complete with staff compiling bid documents for submission.
- ADA Various Improvements: Final 100% design plans, specifications, construction documents, and permitting for the Group III improvements are underway. Schedule for construction bidding is tentative for early July. Eleven (11) projects identified for final construction bid documents.
- Harbour Heights Boat Ramp: The Army Corps of Engineers permit application was submitted and awaiting permit approval.
- El Jobean Fishing Pier: Final construction documents are being reviewed by Charlotte County staff.
- South County Regional Park: The RFP for design services has been written and is being reviewed by Charlotte County stakeholders.
- Murdock Service Area and VIP Parking Area: Construction has begun, completing approximately 80% of the fencing with trenching for underground wiring underway. The estimated completion date is September.
- Bayshore Live Oak Park Shoreline Restoration: Corps RAI received with a response submitted. Final Corps review underway.
- Sales Tax Project – CCSO District 1 Offices: The guaranteed maximum price was reviewed and submitted for BCC approval at the July 12th meeting.
- Sales Tax Project – Jail Infirmary: The consultants completed the design development plans and are proceeding with the construction documents. The project team reviewed the progress cost estimate on June 30th. The design will evolve with finalization of scope and project cost.
- Sales Tax Project – Veterans Memorial Park: Plans are complete and ready for building permit application, and CM costing was completed for staff review and approval.
- Sales Tax Project – South County Library and Archive: The architectural team anticipates design development submission the third week of July. The construction manager will revise estimate. A third public workshop is scheduled for August 2nd at 4 p.m. at the Charlotte Harbor Event & Conference Center.
- Sales Tax Project – Family Services Center Renovations: Staff is awaiting further direction on project scope projected at the July BCC workshop.
- Sales Tax Project – Ann Dever Regional Park New Recreation Center: Surveying and civil design work is underway. Schematic plans are being developed by the architect.
- Sales Tax Project – NCRP New Recreation Center: Consultants are developing schematic plans while civil engineers continue surveying and site design.
- Sales Tax Project – West County Annex Replacement: The architect started the programming phase. The CM at Risk request for proposal was advertised, pre-proposal meeting is scheduled in July.
- Sales Tax Project – McGuire Park: The consultants are developing the 90% construction documents with anticipated completion in late August.
- Sales Tax Project – Recreation Centers Renovations: Schematic design review was completed. CM at Risk request for proposal selection is scheduled in July.

Human Resources

- Employee & Labor Relations
 - Extended employment opportunities to 27 candidates
 - Recruitment related activities and hiring processes
 - Assisted Public Safety with Lieutenant promotional process by sitting on various panels
 - Continued discussions with Timekeeping Software Program
 - Served on Interview Panels
 - Employee related issues and investigations
 - Discipline related conversations and activities
 - Monitor the community service program with Courts System
 - FMLA Processing & Reporting
 - Tasks associated with Employee of the Month
 - Legal Discussions
 - Miscellaneous advisement/investigations/coaching/development conversations
- Benefits Related
 - Facilitated Orientations
 - Process Tuition Reimbursement Requests
 - Prepare orientation booklets
 - Provide Customer Service to employees
 - Produce Service Awards and letters to employees
 - Self- service assistance regarding on-line applications & Eden self-service system
- Learning & Organizational Development
 - Halogen assistance for employees and Management
 - Generated monthly service awards
 - Miscellaneous coaching/development conversations
 - Professional Development to include webinar, reviewing industry journals, etc.
 - "Establishing Performance Expectations" training held June 7th. Ten attendees.

Human Services

- Human Services staff have been engaged in the community effort to provide assistance to a WWII veteran whose home was destroyed by fire on June 6th.
- Veteran Services staff assisted a veteran in obtaining information on various inpatient and outpatient Substance Abuse counseling services at both the Port Charlotte Community Based Outpatient Clinic and Bay Pines VA Hospital.
- A suicidal veteran came into the Veteran Services office and was immediately seen by an in-house VA Vet Center Counselor. The counselor was able to assess the veteran's situation and transport him to the Port Charlotte VA Clinic for emergent care. Because of the Charlotte County Human Services Memorandum of Understanding with the Ft. Myers VA Vet Center, this veteran was able to receive immediate, life-saving assistance and will continue to receive necessary mental health counseling here instead of having to drive to Ft. Myers.
- Terry Keene, Assistant Veteran Services Officer, coordinated with VA and FDVA to expedite a claim for a terminally ill Vietnam veteran. The veteran asked Terry to attend a pinning ceremony in honor of his military service. Unfortunately, the veteran passed away and was unable to attend the ceremony. The family still held the pinning ceremony in the veteran's home and Terry attended in dress uniform and spoke to the family during the ceremony. He is now working with the VA and family to secure survivor benefits.
- The Area Agency on Aging (AAA) for Southwest Florida conducted its annual monitoring for the grant programs funded through the Department of Elder Affairs. Fiscal, client and administrative files and documents were reviewed. During the exit interview, the AAA monitor indicated there were no findings or corrective action in their preliminary review. The final report is expected in July or August.

- The management team for the Human Services Department held a strategic planning session to review BCC and Department goals and to set priorities for 2016-2017. Succession planning and staff development were also discussed and a PowerPoint on building trust both within and outside the organization was presented.
- Family Services staff assisted a family of six, which was residing on a lanai, with move-in costs necessary to rent their own home. The client was advised to set up an appointment with the Social Security office to reinstate her son's SSI, which she did. Staff also completed a Season of Sharing application with the family. It was approved, so their rent for July will be drastically reduced as they settle into their new home and get their son's SSI benefits going again. Human Services also provided a bucket of cleaning supplies to the family to assist in promoting good tenant behavior. The family was extremely grateful for all of the help.
- The Human Services Department received the final monitoring report from the Department of Economic Opportunity (DEO) for the Low-Income Home Energy Assistance Program (LIHEAP) and the Community Services Block Grant (CSBG) Program. These programs are federally funded and pass through DEO. All recommendations and responses have been accepted by DEO and the monitoring file is closed. Formal monitoring reviews are scheduled by DEO approximately every 2 years.
- The Senior Services Division mailed out their annual client satisfaction surveys this week to over 150 seniors receiving in-home elder care services provided through federal and state grant-funded programs. Survey results are expected later this summer.
- 211 Supervisor, Family Services Manager and Department Director attended the annual Florida Association of Counties and Human Services Administrators conference. The event provides opportunities for continuing education, discussion of legislative impacts to counties, policy development, and the sharing of best practices.
- All Charlotte County Veteran Services Officers now have Personal Identity Verification (PIV) cards to allow them access to the Veterans Benefits Management System (VBMS). VBMS is a tool that the Officers use to view crucial information to assist veterans on past and present claims.
- A new Program Specialist, Doreen Stoquert, has been hired by Human Services to assist with the State Housing Initiative Partnership (SHIP) Program. Doreen has a background in SHIP fiscal activities. Welcome Doreen.
- The Summer Food Program has started in Charlotte County. 211 has distributed a list of participating sites by zip code and information has been entered into the community information system (CIS).
- 211 Supervisor, Dr. Faezeh Andrews, attended the 2016 Addiction Health Summit. At this summit an overview of Public Policy related to health, human services and addiction was presented. Topics included case management, met and unmet needs for recovery and prevention, mental health and drug court findings.
- Human Services staff attended the Community Health Improvement Partnership (CHIP) semi-annual all committee meeting. Presentations included information on the Zika Virus and a discussion of the initiatives, successes, commonalities and challenges of CHIP.
- The Senior Services Division worked with the Fiscal Division on increasing efficiencies in the joint reporting requirements for the State and Federal grants received through the Area Agency on Aging for Southwest Florida.
- The Human Services Director attended a regional summit on Aging Issues in Southwest Florida hosted by the Area Agency on Aging (AAA) for Southwest Florida. Staff and members of the AAA Board, the Executive Directors from the Lead Senior Services Agencies in each County and State lobbyists/consultants participated. Issues discussed included waiting lists for in-home care services, outreach and marketing, legislative impacts and grant funding, future aging trends and demographics and a consensus on a continued and expanded commitment to collaborate in the delivery of services to the frail elderly.
- Family Services staff attended a Bridges Out of Poverty training hosted by the Homeless Coalition. The training was specific to community service providers who work with low income populations and gave insight into the mental models of people living in poverty. More trainings are being planned for the community and clientele.

- Family Services staff assisted a family with rent and utilities through the Season of Sharing (SOS) funds. The husband and wife both receive Social Security and have a disabled adult child who also lives in the home that they care for. The family's bank account was compromised and left them without funds for daily living expenses until the account error was resolved. SOS funds provided funds to bridge the gap in needed financial resources.
- The Affordable Housing Advisory Committee (AHAC) met on June 16, 2016 and approved for recommendation to the BCC: Next State FY Allocation and Quarterly Report; Changes to the Local Housing Assistance Plan (LHAP); Loan Forgiveness (LF) report; Continuance of the Loan Forgiveness Program with some changes; and a reduction in the Down Payment Assistance amount. The LF report has been submitted to the BCC for its July 12th meeting.
- As required for housing grants, the Housing Division conducted a community Fair Housing Act presentation on June 29, 2016. The presentation will also be conducted for all Human Services Department staff at the August 19th quarterly training and employee meeting.

Public Safety

- No information to include.

Public Works

- Bridge Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
 - Tom Adam's Bridge Rehabilitation – This project will replace the existing Tenderhouse, electrical and mechanical equipment. The proposed Tenderhouse will provide a gateway to Manasota Key and will feature a standing seam roof, color coordinated with the Bridge, and large observation windows designed to withstand hurricane winds. The proposed Tenderhouse will provide visibility of traffic and pedestrians approaching the structure when the Bridge is being opened or closed. Currently, the Bridge tender's view is obstructed. The existing concrete railing and guardrail will be removed and replaced with a steel traffic barrier and aluminum handrail, which will allow for widening the sidewalk to a minimum of five (5) feet. The sidewalk surface will be topped to correct slope and alignment issues. The project also includes the replacement of the existing traffic gates, traffic signals, the approach slabs, abutment wall cap, slope pavement, and the Bridge will be repainted. Construction Contract: Quinn Construction, Construction schedule: 3/29/2016 – 6/7/2017.
 - Excerpts from www.TomAdamsBridge.com:
 - Bridge Tenderhouse
 - Subcontractor completed the pile driving, the foundation, and the first wall sections were cast.
 - Bridge Repairs/Upgrades
 - Contractor is getting all shop drawings for electrical/mechanical/and architectural items for approval so they can be available when the tenderhouse building is completed.
 - Items for the auto barrier, pedestrian barrier, and sidewalk topping are being reviewed.
 - Maintenance of Traffic
 - The contractor has utilized alternating single lane closures for materials deliveries and concrete placements. These will continue to occur throughout the project. E-mail blasts will be sent out 24 hours prior to future closures. Also the closures will be listed on this site
 - The contract allows the contractor to close the bridge for 7 days at some point between June 15, 2016 and August 15, 2016. We will use the e-mail notification (sign up on the Home page) at least a week before the detour is to be utilized.
- Bridge Projects in Design, Negotiation or Procurement
 - Edgewater Drive Bridge Repair at Elkcam Waterway - This project includes engineering services to inspect and evaluate the current condition of each wall at the Edgewater Drive Bridge (014074) over the Elkcam Waterway near Cousley Drive and determine the most cost effective method of repair. Design Contract: CES/American Engineering, Design/Permitting Schedule: through April 2016, Procurement Process: August – September 2016, Projected Start of Construction: October 2016

- CES/American Engineering completed the 100% design plans and has submitted them to the County for final review and approval. The Real Estate Services Division is obtaining maintenance easements on all four sides of the Bridge to secure access during construction.
- NWPC Bridge Inspections and Design Improvements - This project includes an engineering evaluation of seven bridge structures within the Northwest Port Charlotte MSBU District and development of a detailed rehabilitation plan to extend the structure's useful life. A consultant will inspect the bridge piles and collect the necessary field data to design structural jackets and supply a report with estimated costs before designing the jackets. The improvements and repairs shall correct deficiencies identified by FDOT consultants to the extent that is practicable. Design Contract: Charlotte Engineering & Surveying (CES), Design/Permitting Schedule: 10/6/2015 – October 2016, Procurement Process: Early 2017, Projected Start of Construction: Spring 2017
- | BRIDGE # | ON | AT |
|----------|-------------------|-------------------|
| 014041 | McPearson Dr. | Hastings Waterway |
| 014045 | Chamberlain Blvd. | Apollo Waterway |
| 014047 | Chamberlain Blvd. | Markham Waterway |
| 014048 | Jacobs St. | Jupiter Waterway |
| 014050 | Biscayne Blvd. | Apollo Waterway |
| 014051 | Eisenhower Dr. | Venus Waterway |
| 014052 | Eisenhower Dr. | Cheshire Waterway |
- The design consultant provided the Comprehensive Evaluation Report for these seven bridges to County Staff on May 3 for review and comment. Once the report has been reviewed and approved by County staff, the design firm will complete the design plans.
- Sheehan Boulevard Bridge Repair at Yale Waterway - This project will rehabilitate the existing Bridge on Sheehan Boulevard over the Yale Waterway. The existing Bridge was built in 1968 therefore the Bridge deck and rails are substandard. Sales tax funds will supplement MSBU funds allowing for the inclusion of sidewalks on both sides of the Bridge. The rehabilitation will widen the structure to accommodate sidewalks, replace the deck and install a barrier wall. The proposed design includes sidewalks on both sides of the Bridge and allows the Bridge to be a segment of the horizontal curve, maximizing the deck area. Design Contract: Southwest Engineering and Design, Design/Permitting Schedule: 9/10/2012 – Spring 2016, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
- 100% design plans were received and are under review. CCU completed the watermain design to connect existing watermain on either side of the Bridge. The proposed watermain will be supported on the Bridge. With the utility design complete, the project package will be submitted to the Purchasing Department in preparation for bid solicitation.
- Roadway Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
 - 2016 County Paving Program - The purpose of this project is to resurface Charlotte County roadways in the following districts:
 - Greater Port Charlotte
 - Deep Creek
 - North West Port Charlotte
 - Punta Gorda Non-Urban
 - Peace River Shores
 - Rotonda Heights
 - Road & Bridge
 - Paving Maps depicting the roadways to be paved within each district are available on the Project Status Updates website. Construction Contract: Ajax Paving, Construction Schedule: 05/09/2016 – Fall 2017
 - All base repairs have been completed in Deep Creek. Paving operations have been delayed due to inclement weather conditions. The amount of work completed to date is 4.4% and the amount of contract time that has elapsed is 15.6%
 - CR 771 (Gasparilla Road) Widening - The purpose of this project is to widen CR 771 (Gasparilla Road) to a four-lane divided roadway, from SR 776 to the vicinity of Rotonda Boulevard East. The project includes the installation of sidewalks and bicycle facilities. This 790 calendar day project is

funded by the 2009 Sales Tax, Road Impact Fees, Gasoline Tax and a State Grant. Construction Contract: Construction Manager at Risk, Halfacre Construction, Woodruff and Sons, Inc. will be performing on-site construction, Construction Schedule: 7/7/2014 – 10/1/2016.

- New traffic signals have been installed at the intersection of SR 776 and CR 771. Crews are building multiple roadway sections at Marathon Boulevard and areas north and south of the Bridge. Concrete crews have installed sidewalks from the Butterford waterway north to SR 776. Crews have also completed the concrete curbing in multiple sections of the project including the new turn lanes on SR 776.
- The bridge approach slabs and traffic barrier wall are now completed.
- Paving on various areas are scheduled for July 13th and 14th with a planned traffic switch scheduled for July 19th. The contractor will start building the west side of the project once traffic is moved to the east.
- Please note that planned construction activities are contingent upon weather conditions.
- *PORT CHARLOTTE, Fla. (June 3, 2016) - The intersection of Marathon Boulevard West at CR 771 (Gasparilla Road) will be closed Monday, June 6 for approximately 3 weeks. This road closure is necessary to reconstruct the intersection of Marathon Boulevard West. Traffic is detoured via Sawyer Circle; variable message boards and traffic control devices are in place to assist travelers through the construction area.*
- Edgewater Drive Widening Phase 2 (EP2) - This project will widen Edgewater Drive, between Harbor Boulevard and Midway Boulevard, to a four-lane arterial roadway designed to better serve the central portion of the County and accommodate anticipated traffic growth. The project will include replacing three bridges (West Spring Lake Waterway, East Spring Lake Waterway, and Sunrise Waterway) and improve five intersections, four of which will be roundabouts. Improvements include a raised median, curb and gutter, sidewalks/bike lanes, and landscaping.
- This project includes Construction, Engineering and Inspection (CEI) services to ensure compliance with federal rules and requirements. The Board of County Commissioners approved the CEI contract with Southwest Engineering & Design on November 12, 2014. Construction Contract: Owen-Ames-Kimball, Construction schedule: 1/5/2015 – 4/24/2017
- *PORT CHARLOTTE, Fla. (June 15, 2016) – The eastern portion of the Spring Lake Park boat ramp parking lot will remain closed through Friday, Sept. 2 as Edgewater Drive Phase 2 Improvements continue.*
- *PORT CHARLOTTE, Fla. (June 15, 2016) - The intersection of Altoona Street and Edgewater Drive will close at 8 a.m. Monday, June 20 through 4 p.m. Monday, July 11 as part of the Edgewater Drive Phase 2 Improvements that will widen Edgewater Drive from Harbor Boulevard to Midway Boulevard. Access from Midway Boulevard will be closed. Local traffic can access Edgewater Drive via Lakeview Boulevard. Visit www.GoEP2.com for a detour map. Motorists are asked to use caution and obey signage while navigating detours as work crews remove drainage pipe and complete roadway reconstruction in the area.*
- *PORT CHARLOTTE, Fla. (June 1, 2016) - The Port Charlotte Boulevard and Edgewater Drive intersection closure has been extended through 4 p.m. Friday, July 1. Port Charlotte Boulevard will be closed to through traffic between Chelsea Court and Edgewater Drive. Access to Edgewater Drive and Sunrise Park will be via Chelsea Court. Visit www.GoEP2.com for a [detour map](#).*
- Edgewater Drive remains closed to through traffic between Midway Boulevard and Harbor Boulevard.
- Excerpts from www.GoEP2.com
- Midway to West Spring Lake Bridge
- Storm sewer semi-final inspection is in progress; correction of issues found during inspection is underway.
- Local Edgewater Drive traffic is temporarily detoured via the new Lake View Blvd. roundabout for storm sewer corrections at Altoona St., which remains closed. Lauzon Ave. remains closed between Sheeley St. and Abhenry Circle for drainage structure replacement.
- Curb, driveways and sidewalk are complete (except for temporary openings at Midway Blvd. and Sheeley St.) from Midway Blvd. to the West Spring Lake Bridge.

- Paving (except wearing surface) is complete on the north side roadway from Midway Blvd. to the West Spring Lake Bridge, and from Sheeley St. to West Spring Lake Bridge, including Lakeview Blvd. and the new roundabout.
- New roadway base is in progress from Midway Blvd. to Sheeley St.
- FPL power service for the new sewer lift station at Altoona St. is scheduled to be completed this month.
- West Spring Lake Bridge is complete except bridge deck surface finishing and median. The bridge is closed to all traffic.
- West Spring Lake Bridge to East Spring Lake Bridge:
- Storm sewer semi-final inspection is in progress; correction of issues found during inspection is underway.
- Roadway base is nearly complete on West Tarpon Blvd., West Tarpon Court, and from the West Spring Lake Bridge to West Tarpon Blvd.
- Bridge deck construction and retaining walls on the west end of the East Spring Lake Bridge continues
- East Spring Lake Bridge to Sunrise Bridge:
- Storm sewer semi-final inspection is in progress; correction of issues found during inspection is underway.
- Roadway subgrade and base are in progress.
- Sunrise Waterway Bridge demolition and pile driving for the new bridge continues.
- Sunrise Waterway Bridge to Harbor Boulevard:
- Storm sewer semi-final inspection is in progress; correction of issues found during inspection is underway.
- Roadway base is nearly complete on West Tarpon Blvd., West Tarpon Court, and from the West Spring Lake Bridge to West Tarpon Blvd.
- Bridge deck construction and retaining walls on the west end of the East Spring Lake Bridge continues
- Midway Boulevard Widening Phase 2 – This project will complete the widening of Midway Boulevard from Sharpe Street to the intersection of Kings Highway (about 2.25 miles). Design includes four lanes of traffic with center turn lanes, new sidewalks on both sides, a closed drainage system, new traffic signals at Beacon Drive, new pedestrian crossings at the schools, new lighting, and a new water and sewer system along the corridor. Temporary sidewalks, meeting ADA requirements, will be installed during construction to maintain all pedestrian access points. Midway Boulevard may be closed to through traffic at times however mail delivery, emergency services and access to local residences will be maintained during construction. Construction Contract: Forsberg Construction, Construction Schedule: 6/30/2015 – Summer 2018
- The new storm drainage systems is completed from Achilles to Kings Hwy on the south side of the roadway. The new 48" gravity sewer and 16" water main has been installed from Kings Hwy to Achilles.
- Crew #1 is currently installing the new 48" gravity sewer system near Achilles Street. Over 4000' has been installed to date.
- Crew #2 is currently installing stormwater drainage systems along the side streets entering Midway Boulevard near Willoughby Street.
- Crew #3 continues to install well point dewatering systems along various areas of the project assisting other crews for underground utility pipe installation.
- Crew #4 is currently installing storm drain systems at Port Charlotte Middle School.
- Crew #5 is working on excavation at Pond C-2 off Page St.
- Excerpts from www.midwayupdate.com
- Children are naturally curious about construction sites therefore parents and caregivers should monitor their children's outdoor activities and keep them at a safe distance from all construction activities this summer including heavy equipment and large vehicles. Construction workers are instructed NOT to talk to children. Construction activities will not be conducted on school grounds during school hours.

- The Contractor will be paving a new parent pickup entry drive at Port Charlotte Middle School off of Orlando Boulevard at McNulty Avenue this summer while school is out. The new parent pick-up drive will be ready this fall and will allow for better traffic flow when construction starts in this vicinity.
- Crew #1 is currently installing the new 48" gravity sewer system near Achilles Street. Over 4000' has been installed to date.
- Crew #2 is currently installing stormwater drainage systems along the side streets entering Midway Boulevard near Willoughby Street.
- Crew #3 continues to install well point dewatering systems along various areas of the project assisting other crews for underground utility pipe installation.
- Crew #4 is currently installing storm drain systems at Port Charlotte Middle School.
- Crew #5 is working on excavation at Pond C-2 off Page St.
- Abscott Street to Bermuda Street: Installation of utilities and drainage systems continue.
- Harvey Street to Amstead Street: Installation of utilities and drainage systems continue.
- Willoughby Street to Maracaibo Street: Installation of utilities and drainage systems continue.
- Shilo Street to Loveland Boulevard: Installation of utilities and drainage systems continue. Crews are now installing the 48" sanitary sewer green pipe starting at Loveland Boulevard heading west.
- Kings Highway: Road is closed at Midway and Kings Highway as contractor installs 16" water main line.
- Midway Boulevard remains closed to through traffic from Achilles Street to Kings Highway.
- Roadway Projects in Design, Negotiation or Procurement
 - Burnt Store Road Phase 2 Widening – This project is to design and permit a new four-lane divided roadway to include sidewalks and bike facilities between the existing two (2) four-lane projects to the north and south. This section is from the southern end of Burnt Store Road (near Notre Dame Boulevard) to the northern four-lane section of Burnt Store Road, north of Zemel Road. Design Contract: Johnson Engineering, Design/Permitting schedule: through 3/3/2017, Procurement Process: TBD, Projected start of Construction: TBD (Funding for construction has not been allocated.)
 - 30% plans have been received and reviewed by both County and FDOT staff, and have been returned to Johnson Engineering to make adjustments and continue with the development of the 60% design plans.
 - A meeting with Southwest Florida Water Management District (SWFWMD) was held to present the County's plan for handling stormwater retention and run-off. The stormwater drainage plans are progressing on schedule.
 - Design schedule:
 - 60% plans due Aug. 12, 2016
 - 90% plans due Dec. 2, 2016
 - 100% plans due Feb. 3, 2017
 - Final bid contract documents due March 3, 2017
 - Olean Boulevard Widening - The Board of County Commissioners (BCC) approved widening Olean Boulevard to 2 lanes in each direction with a continuous, center left turn lane, to be used in both directions. Design includes a 10' sidewalk on the south side of Olean Boulevard and decorative lighting as defined in the Parkside Master Plan. Staff will report back to the BCC with cost estimates to extend the project limits from Harbor Boulevard to Easy Street, to replace the existing 6' sidewalk on the north side of the roadway between Harbor Boulevard and Aaron Street, and to replace the standard light source in the decorative lighting with more efficient LED lighting. This report will be provided to the BCC later this summer. Design Contract: Florida Transportation Engineering, Design/Permitting Schedule: Summer 2016 – TBD, Procurement Process: TBD, Projected Start of Construction: TBD
 - Staff is negotiating with Florida Transportation Engineering to design and permit the roadway project. Design is anticipated to begin within the next 60 days.
 - Once design is complete, all permits and necessary rights-of-ways are acquired, the County will advertise for construction bids. Estimated land acquisition is \$3,941,000.

- Parkside - Harbor Boulevard Improvements (U.S. 41 to Olean Boulevard) Phase 2 – Phase 2 design includes roadway improvements consisting of a four lane divided roadway with a 16' – 20' raised median that will provide for safer turning movements, 8' – 10' multi use paths on both sides, landscaping, decorative lighting, wayfinding and a gateway feature. Utility improvements are included in this project. Design Contract: Johnson Engineering, Design/Permitting Schedule: 11/12/2013 – May 2016, Procurement Process: June – October 2016, Projected Start of Construction: 11/15/2016.
- Johnson Engineering provided 100% plans to County staff for final review. Charlotte County Utilities is reviewing the final utility plans for approval and signing of the required permits.
- The County sent the 100% Plans to FPL Underground to finalize their plans so they can be incorporated into our set of plans for construction bidding.
- Piper Road North Extension - Piper Road will be extended north from Henry Street to US 17 at the existing Regents Road intersection. The Airport Commerce Park has been identified as a priority for business development. At the present time, there is a limited roadway network in place serving the airport therefore additional roadway and utility improvements will be required to support new or expanded businesses within the corridor. Design Contract: Johnson Engineering, Design/Permitting Schedule: 2010-2011, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
- All project documents, including bid specifications and design plans, are undergoing a final review prior to bid solicitation. Engineering staff expect to have the project package ready to send to the Purchasing Department by August.
- Stormwater Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
 - Stormwater Control Structure Replacement - Fordham Waterway at Quasar FOR 4.60 - This project provides for the construction of a stormwater control structure under Quasar Boulevard at the Fordham Waterway. The new structure will replace two 60" reinforced concrete pipes and a 50' weir with one 8'x10' box culvert and a 6' weir. Design Contract: Johnson Engineering, Construction Contract: Andrew Sitework, Construction Schedule: 6/20/2016 – 2/2017 (180 calendar day contract)
 - Quasar was closed Monday June 20 at the two canal crossing locations. The erosion control items and the MOT have been installed. Work is now starting to clear the construction area.
 - *PORT CHARLOTTE, Fla. (June 9, 2016) - Quasar Boulevard will be closed between Abner Street and Aken Street (at Niagara Waterway) and between Beacon Drive and Inverness Street (at Fordham Waterway), on Monday, June 20 and will remain closed through January 2017. These road closures are necessary during construction as work progresses to upgrade the stormwater control structures beneath Quasar Boulevard at these two canal crossings. Traffic will be detoured north to Peachland Boulevard. Advance warning signs and detour signs will be installed to direct traffic.*
 - Stormwater Control Structure Replacement - Niagara Waterway at Quasar NIA 5.09 - This project provides for the design, permitting and construction of a stormwater control structure under Quasar Boulevard at the Niagara Waterway. The new structure will replace two 48" metal pipes and a 44' weir with two 48" concrete pipes and a 20' weir. Design Contract: Johnson Engineering, Construction Contract: Andrew Sitework, Construction Schedule: 6/20/2016 – 2/2017 (180 calendar day contract)
 - Quasar was closed Monday June 20 at the two canal crossing locations. The erosion control items and the MOT have been installed. Work is now starting to clear the construction area.
 - *PORT CHARLOTTE, Fla. (June 9, 2016) - Quasar Boulevard will be closed between Abner Street and Aken Street (at Niagara Waterway) and between Beacon Drive and Inverness Street (at Fordham Waterway), on Monday, June 20 and will remain closed through January 2017. These road closures are necessary during construction as work progresses to upgrade the stormwater control structures beneath Quasar Boulevard at these two canal crossings. Traffic will be detoured north to Peachland Boulevard. Advance warning signs and detour signs will be installed to direct traffic.*
- Stormwater Projects in Design, Negotiation or Procurement

- Stormwater Control Structure Replacement – Lion Heart Waterway 4.03 (Peachland Blvd.) - This project provides for the design, permitting and construction of a stormwater control structure under Peachland Blvd. at the Lion Heart Waterway. The new structure will replace two 60" metal pipes with two 10'x10' box culverts. Design Contract: Johnson Engineering, Design/Permitting Schedule: March 2015 – Early 2016, Procurement Process: March – 6/14/2016, Projected Construction Schedule: July 2016 – Feb 2017
- The construction contract was awarded at the Board of County Commissioners Meeting on June 14. The pre-construction meeting is scheduled for June 27. The Notice to Proceed date will be established at that time.
- Stormwater Control Structure Replacement – Lion Heart Waterway 4.34 (Kenilworth Blvd.) - This project provides for the design, permitting and construction of a stormwater control structure under Kenilworth Blvd. at the Lion Heart Waterway. Construction will consist of replacing (2) 72" corrugated metal pipe culverts with (2) 8'x10' box culverts and a 64' weir. Design Contract: Johnson Engineering, Design/Permitting Schedule: Jan – Dec 2016, Procurement Process: Dec 2016 – Feb 2017, Projected Construction Schedule: April – Dec 2017
- Johnson Engineering has completed the survey, the existing base plan, and the geotechnical investigation. The engineering firm is coordinating with the utility on the aerial crossing. The 30% design plans are scheduled to be submitted for review June 17.
- Sidewalk Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
 - Burnt Store Lakes Sidewalks - The South Burnt Store MSBU Advisory Board requested the construction of approximately 1.5 miles of sidewalks at: Vincent Avenue from Boca Vista Road to Burnt Store Road, Saragossa Lane from Cape Horn Boulevard to Burnt Store Road, and Rio Togas Road from Cape Horn Boulevard to Burnt Store Road. Construction Contract: V&H Construction, Construction Schedule: 2/29/2016 – Spring 2016
 - Sidewalks on Rio Togas Road are complete and the contractor has begun sidewalk construction on Vincent Avenue.
 - Gulfstream Boulevard Sidewalks - This project will consist of an 8' sidewalk installed from an existing sidewalk on Gulfstream Boulevard at Snow Drive continuing to Rosemont Drive. Design includes a connection to an existing sidewalk on Sunnybrook Boulevard. Construction of the Gulfstream Boulevard Sidewalk is part of a larger contract and will begin upon completion of the South Gulf Cove Sidewalk Project. Construction Contract: Bonness, Inc. Construction schedule: 4/25/2016 – July 2016.
 - Construction is underway. Stormwater drainage has been installed, subgrade is being mixed and sidewalk concrete is being poured. Restoration of the areas around the new sidewalks has begun and progress is being made.
 - Construction is 80% Complete.
 - South Gulf Cove Sidewalks – The South Gulf Cove MSBU Advisory Board requested approximately 17 miles of multi-use pathways within the South Gulf Cove subdivision. Phase One includes the design and construction of approximately 2.7 miles of off-street pathways on Ingraham Boulevard from Gasparilla Road to Calumet Boulevard and on Calumet Boulevard from Ingraham Boulevard to St. Paul Drive. Construction Contract: Bonness, Inc., Construction Schedule: 11/9/2015 – April 2016
 - Sidewalks are installed and final punch list items are nearing completion.
- Sidewalk Projects in Design, Negotiation or Procurement
 - Cape Haze Drive - Design and construction of approximately 3,400 linear feet of sidewalk along Cape Haze Drive, from Arlington Drive north to approximately 450' north of Links Lane, where Cape Haze Drive becomes a four lane road. Design Contract: Johnson Engineering, Design/Permitting: March 2015 – Summer 2016, Procurement: TBD, Construction: Early TBD
 - At the May 4, 2016 MSBU Advisory Board meeting, a motion was made to reduce the width of the sidewalks from 8' to 6'. Johnson Engineering is revising the final sidewalk design plans to accommodate the reduced width. Notification and coordination with SWFWMD will occur.
 - Harbour Heights Sidewalks - This project consists of constructing approximately 2.75 miles of 5' wide sidewalks within the Harbour Heights MSBU District. Sidewalks are proposed along the following six (6) roadways: Sunnybrook Road (from triangle at Broadpoint Dr. to Peace River Dr.),

Peace River Drive (from Sunnybrook Rd. to San Marino Dr.), San Marino Drive (from Broadpoint Dr. to Peace River Dr.), Broadpoint Drive (from Voyageur Dr. to Washington St.), Sulstone Drive (from Sunnybrook Rd. south to end), Voyageur Drive (from Broadpoint Dr. to end). Design Contract: Charlotte Engineering, Design/Permitting (Public Works Engineering): 6/27/14 – May 2015, Procurement: Summer 2016, Construction: TBD

- Construction contract bid documents are under review in the Purchasing Department. The review is nearing completion and this project is expected to be advertised for bids by the end of June.
- Parkside - Gertrude Avenue/Aaron Street Multi-Use Path - This project will provide for a 10' multi-use path, landscaping, decorative lighting, a pocket park and signage along Gertrude Avenue, from Caring Way to Aaron Street, and along Aaron Street from Gertrude Avenue to Harbor Boulevard. Design Contract: Johnson Engineering, Design/Permitting Schedule: June 2015 – Summer 2016, Procurement Process: TBD, Projected Start of Construction: TBD
- The Parkside Board authorized an additional sidewalk on the north side of Aaron Street to Gertrude Avenue, as well as an additional sidewalk on the southwest side of Gertrude Avenue from Caring Way to Aaron Street. Johnson Engineering is working on the 90% design plans and has submitted the application for SWFWMD permitting.
- Parkside - West Tarpon Boulevard/Ambrose Lane Multi-Use Path - This project includes a 10' multi-use path, landscaping and decorative lighting along West Tarpon Boulevard from US 41 to Ambrose Lane and on Ambrose Lane from West Tarpon Boulevard to Elcam Boulevard. Design Contract: Johnson Engineering, Design/Permitting Schedule: June 2015 – Summer 2016, Procurement Process: TBD, Projected Start of Construction: TBD
- The Parkside Board met on Jan 12 to review budgets and design options and authorized staff to move forward with design of an additional sidewalk on the south side of West Tarpon Boulevard to Ambrose Lane.
- Johnson Engineering is working on the 90% design plans and has submitted the SWFWMD permit application; SWFWMD permitting is expected to be complete in June.
- Placida Road Safety Improvements (Rotonda Boulevard West to Boca Grande Causeway) – Safety improvements include the construction of a 10' wide bicycle-pedestrian path between Rotonda Boulevard West and Boca Grande Causeway and roadway/intersection improvements including:
 - Northbound left turn at Panama Drive.
 - Southbound left turn at Bantry Bay.
 - Southbound deceleration lane at Cape Haze Drive.
 - Mill and resurface between Rotonda Boulevard West and Boca Grande Causeway.
 - Standard street lighting between Rotonda Boulevard West and Cape Haze Drive.
- Design Contract: Giffels-Webster Engineers, Design/Permitting Schedule: through Spring 2016, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
- Charlotte County Utilities added a reclaimed water line and force main sewer to this project. Conducting utility work in conjunction with construction of the multi-use path and safety improvements will minimize disruption to residents and businesses within the project limits.
- Construction and Utility plans are complete and are under review by County staff. Final contract and bid documents are in progress.
- Parade Circle Sidewalk Connections - The Rotonda West MSBU Advisory Board requested that sidewalks be installed along the feeder roads leading to Parade Circle. Construction will consist of six (6) sidewalks, six (6') feet wide, approximately 900 lineal feet each, starting at the Parade Circle and continuing to the next roadway intersection but not going through the intersection at the following locations:
 - Oakland Hills Road to Annapolis Lane
 - Pebble Beach Road to Mark Twain Lane
 - Pinehurst Road to Mariner Lane
 - Broadmoor Road to Broadmoor Lane
 - Long Meadow Road to Long Meadow Lane
 - White Marsh Road to White Marsh Lane

- Design Contract: Johnson Engineering, Design/Permitting: 7/1/2014 – Nov. 2015, Procurement: through 6/14/2016, Construction: 6/20/2016 – 10/18/2016
- Phase 2 sidewalk connections: Bids were opened May 18. A recommendation to award the construction contract was presented to the Board of County Commissioners on June 14. On June 15, we held the preconstruction meeting and gave Notice to Proceed for June 27, 2016. GCS is installing silt fence, clearing and grubbing and placing sub grade material. They intend on starting to pour sidewalk concrete around the week of July 8th.
- Phase 3 bike path connections: Staff reviewed the 60% design plans and are awaiting the 90% plans.
- Other Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
 - Charlotte Harbor Gateway Harbor Walk, Phase 1 – This project is to design and construct pedestrian and boater access to Charlotte Harbor. Phase 1 includes replacement of the seawall, construction of a restroom facility, small boat launch, parking area, and pedestrian promenade located at the foot of the north-bound US 41 Bridge. Once completed, new amenities will enhance the public's waterfront experience. The project area is closed to the public during construction.
 - The County is utilizing Florida Department of Transportation (FDOT) Local Agency Program (LAP) Funds to construct this project. Notice to Proceed was issued by FDOT on 12/11/2014.
 - Construction is complete and punch list items are currently being completed.
 - A rendering of the finished project is available on the [Project Status Updates](#) website.
- Other Projects in Design, Negotiation or Procurement
 - Charlotte Harbor Gateway Harbor Walk, Phase 2 – The Charlotte Harbor Community Redevelopment Area (CHCRA) is interested in providing continuous pedestrian access from Bayshore Live Oak Park to Chester Roberts Park and to improve boater access to the harbor. Phase 2 includes the design of pedestrian connections from the promenade (located along the east side of US 41 northbound travel lanes) including a boardwalk crossing underneath the US 41 Bridge, a stairway connecting the promenade to the US 41 Bridge sidewalk, a fishing pier and a water taxi dock facility. This project is funded by the Charlotte County Redevelopment Fund and will be reimbursed up to \$1,410,580 through a Local Agency Program (LAP) Agreement with the Florida Department of Transportation (FDOT). Design Contract: Kimley-Horn & Associates, Design Schedule: 10/15/2013 – 7/17/2015, Procurement Process: Fall 2016, Projected Start of Construction: Late 2016
 - Design is complete and approved by FDOT; the LAP Agreement was approved by the Board of County Commissioners on Feb. 23 and returned to FDOT for execution. The design team submitted the plans to the permitting agencies and is waiting for their responses.
 - Manasota Key Community Plan Design – The Manasota Key MSTU Advisory Board requested the development of a Community Plan including, but not limited to, sidewalks, bike paths, crosswalks and lighting. The first phase of this project consisted of a conceptual master plan completed by Weiler Engineering in December 2013. Phase 2 is the design of construction ready plans consisting of the top priorities as identified by the MSTU Advisory Board. Design Contract: Weiler Engineering, Design/Permitting Schedule: July 2014 – Fall 2016, Construction: TBD
 - The 60% design plans for the Gulf Blvd. sidewalk were received Dec. 31, 2014. A Community Meeting was held Feb. 4, 2015 to present the 60% sidewalk plans. At that time the Gulf Blvd. sidewalk project was put on hold until a survey was mailed to all property owners and input gathered.
 - The MSTU Advisory Board has reviewed all input and requested the lighting design be adjusted to alternate lights along each side of Gulf Blvd. Staff is processing a change order for the design engineer to accomplish this. The project is still on hold until this change order is received and approved by the Board of County Commissioners.
 - The 90% design plans for North Beach Road have been received and are under review.
- Coastal Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
 - Buena Vista Grassy Point Waterway Maintenance Dredging - Maintenance dredging provides continued safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge the lateral channels and 500 feet into the interior canals to determine the amount of material needed to be removed to restore safe navigation.

Construction Contract: Marine Contracting Group, Construction Schedule: 5/10/2016 – October 2016 (150 day contract)

- Marine Contracting Group mobilized their equipment, prepared the spoil site and has been dredging along George Road and Lister Waterway.

- Coastal Projects in Design, Negotiation or Procurement

- Alligator Creek Dredging – The Alligator Creek Waterway MSBU Advisory Board requested that the County design and apply for a permit to dredge the navigable waterways within the Alligator Creek MSBU to a depth of -6 feet MLW. It is anticipated that a significant amount of time may be required to negotiate with the Florida Department of Environmental Protection (FDEP) to issue permits for the dredging within the Alligator Creek to more than a depth of -5 feet, which is the depth for the current permit. Construction services include environmental protection and dredging of Alligator Creek and adjacent channel dredging within the Gasparilla Sound, Charlotte Harbor Aquatic Preserve. Design Contract: Coastal Engineering, Design/Permitting Schedule: 1/6/2013 – Late 2015, Procurement Process: through June 24, 2016, Projected Start of Construction: Summer 2016
- The Army Corps of Engineers (ACOE) combined the -5' MLW Maintenance Dredging project with the proposed -6' MLW project even though they are different in their scope.
- The Florida Department of Environmental Protection (FDEP) permit was received Aug. 29, 2014 for the -6ft MLW project which includes public interest in the form of purchasing and donating an YSI Water Quality Monitor to the "Friends of CHAP."
- The ACOE issued their public notice and received one request for additional information from National Marine Fisheries specific to Essential Fish Habitat. Coastal Engineering Consultants responded with the requested data.
- The National Marine Fisheries' concurrence letter was issued to the ACOE on November 3, 2015. The ACOE Permit was issued December 29, 2015.
- A change order to facilitate the bid process was approved; the Consultant resurveyed the project area and provided updated construction drawings and specifications.
- A Request for Bids was recently advertised and bids were opened May 4. A recommendation to award the dredging contract to Waterfront Property Services, LLC dba Gator Dredging, will be presented to the Board of County Commissioners on June 14.
- Gulf Cove Waterway Maintenance Dredging - Maintenance dredging provides continued safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge the lateral/access channels. The amount of material to be removed will be determined as engineering and design progresses. The project includes the removal of the existing silt to the previous dredge depth of -4ft MLW within the lateral/access channels and 100 feet into the interior canals. Design Contract: TBD, Design/Permitting Schedule: Through Summer 2016, Procurement Process Summer 2016, Projected Start of Construction: Summer 2016
- Coastal Engineering Consultants (CEC) proposed an alternate approach that will improve navigation and yield cost savings over time through reduction of maintenance dredging needs. The approach includes identifying/combining multiple canals into single channels extending to the river.
- The County reviewed the preliminary plan set and issued a revised task order to Coastal Engineering Consultants to proceed with the additional survey and design work. CEC completed the additional survey and alternate design alignments depicting the proposed connector channels. The design was reviewed and approved by the MSBU Advisory Board; a second change order was submitted to facilitate the new design.
- A pre-application meeting was conducted with the FDEP and ACOE to determine project feasibility. Both agencies view the project as favorable. FDEP commented that the FWC Department of Aquaculture will need to comment on the shellfish habitat designation and the ACOE stated that NMF will need to do the same in regards to the Smalltooth Sawfish habitat.

- The permit application and drawings are complete and were submitted to State and Federal permitting agencies; correspondence between the County and ACOE confirmed that the review is underway. The Marine Marker Plan is also under review by the permitting agencies.
- The Army Corps of Engineers has not asked for an informal review of this project from the National Marine Fisheries Services as of Sept. 30, 2015. The FDEP issued their permit with FWC Department of Aquaculture review of the shellfish habitat designation.
- The Coast Guard is ready to issue the Marine Marker Permit pending authorization from the ACOE. A Request for Additional Information (RAI) was received from the ACOE and responded to.
- The US Army Corps of Engineers (ACOE) Public Notice was issued February 2016. Upon receipt of the ACOE permit the County will move forward with project implementation.
- Harbor Heights Waterway Maintenance Dredging - This project consists of maintenance dredging existing man-made canals and access channels to their permitted conditions to restore safe navigation within the waterway system. Project area includes: Balboa, DeSoto, Dover, Santa Clara, Santa Barbara, San Salvador, and San Marino canals and associated channels within the Peace River. Brush cutting, for line of sight/navigation, was added to the contract. Design Contract: Stantec, Design/Permitting Schedule: 12/17/2013 – March 2016, Procurement Process: March – May 2016, Projected Start of Construction: Summer 2016
- A recommendation to award Bid #16-296 to the lowest responsive, responsible, bidder, Marine Contracting Group was approved by the Board of County Commissioners on May 24. Completion time is 120 calendar days upon Notice to Proceed which will be established at the pre-construction meeting.
- Pirate Harbor Access Channel – Dredging provides safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge 2,300 feet of access channel that was not covered under previous permitting. This project was originally presented to the Florida Department of Environmental Protection (FDEP) in 2003/04 however, at that time, FDEP did not view this project as favorable and it was removed from the original contract. Now that the Pirate Harbor rock ledges have been removed, the engineering and design of the Pirate Harbor Access Channel has been added to the previous contract and will require a standard general permit. Design Contract: Coastal Engineering, Design/Permitting Schedule: 4/22/2014 – Spring 2016, Procurement: Summer 2016, Projected Start of Construction: Fall 2016
- FDEP completed the Uniform Mitigation Assessment Method (UMAM) ranking on the seagrass impacts for the proposed dredging. Coastal Engineering Consultants (CEC) investigated sites for a seagrass mitigation project (e.g., fill blow-holes / prop-scars). The initial search for potential mitigation sites did not find enough suitable areas within the vicinity of the project area therefore a wider search area was examined using aerial photography.
- CEC, working in partnership with FDEP and County Staff, completed the field survey of potential seagrass mitigation areas which was reviewed by FDEP and FWC. A second meeting was held with FDEP in November 2015 to discuss the Seagrass Mitigation plan; FDEP requested that an updated boat survey be conducted to determine the required dredge depth; the boat survey was completed in February 2016.
- A third meeting was held with FDEP, Aquatic Preserve and FWC staff to review the project design and multiple alternative proposals for seagrass mitigation strategies. State agencies have requested a channel realignment to possibly reduce potential impacts to seagrasses from the dredging.
- State agency staff, County and CEC staff reached a consensus on a mitigation strategy to propose restoration of seagrass areas in the vicinity of Cormorant Key. A public interest proposal is being developed, in cooperation with Florida Sea Grant and local boating stakeholders within the Aquatic Preserve, as part of the permit process. A revised permit application will be submitted by the end of June to encompass the above changes and strategies.
- Stump Pass 10 Year Beach and Inlet Management Plan – This project provides for continued monitoring, as required by permitting, for dredging Stump Pass that re-established the 1980 channel alignment and provided for re-nourishment of critically eroded beaches. Maintenance dredging of Stump Pass and beach re-nourishment will be conducted approximately every three

years. An engineered structure will be installed at Stump Pass to improve program performance. In the permitting process, an Adaptive Management Plan Strategy will be employed to provide options for modifications to structure(s) placed with initial construction, or installation of additional structures in the future, in response to beach and inlet management activities and storm erosion impacts. Design Contract: Coastal Engineering, Design/Permitting Schedule: 4/16/2012 – Early 2016, Procurement Process: Spring 2016, Projected Start of Construction: Summer 2016

- The US Fish and Wildlife Service agency prepared a new Biological Opinion (BO) for this Project. It is noted that the Red Knot was recently listed on the threatened and endangered species list, thus a new BO was necessary to review the project for migratory birds including Piping Plover and Red Knot as well as sea turtles.
- The FDEP issued the Final Order (permit) for the project on Sept. 2, 2015. The review by National Marine Fisheries Service (NMFS) is complete and the County received ACOE approval.
- The review of construction drawings and bid specifications is complete. The State Parks (Division of Recreation and Parks) issued a concurrence letter for an updated easement that would allow construction on the upland portion of the park property. The County worked through the negotiations with the State Parks Division and the revised easement is nearing completion.
- Due to delays in the permitting process, the revised construction schedule is as follows:
- Mobilization in July 2016.
- Offshore borrow sand placement on Don Pedro and Knight Islands Aug-Oct 2016
- Dredge Stump Pass Oct-Nov 2016
- Manasota Key Work (structure and backfill) Nov 2016-Jan 2017

- Landscape Projects in Construction

- Burnt Store Village Buffer – This project provides for landscaping and irrigation to create a buffer along the east side of Burnt Store Road between Zemel Road and Dored Drive. Design Contract: Charlotte Engineering & Surveying. Construction contract: Jones Landscape, Construction schedule: May – August 2016 (90 calendar days)
- Reclaimed water meter installation is complete and trenching for irrigation is underway. Cypress trees have been planted and ground preparations are underway for plant beds.
- Electrical service connections are ready for Florida Power and Light to install their meter.
- Gateway Landscaping: SR 776 (US 41 to Murdock Circle) - The purpose of this project is to landscape and beautify the gateway area to the western portion of Charlotte County on SR 776 from US 41 to Murdock Circle. Irrigation, electrical services and maintenance of the landscaping and irrigation system is included in this project. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. Funding is provided, in part, by a grant from the Florida Highway Beautification Council. Design Contract: DMJ & Associates, Construction Contract: Valley Crest Landscape and Maintenance, Construction schedule: 3/29 –6/30/2016
- The substantial completion inspection was held Friday, May 20. Final punchlist items are in progress.
- Midway Boulevard Median Landscaping – This project provides for median landscaping with irrigation along Midway Boulevard between Yancey Street and Harbor Boulevard. Landscape materials may include trees (Palm, Weeping Yaupon, Crepe Myrtle), shrubs (Silver Palmetto, Bluestem Palmetto, Fountain Grass), and groundcover (Purple Lantana). Design Contract: David M. Jones, Jr. & Associates, Construction Contract: Superior Landscaping and Lawn Service, Construction Schedule: TBD (60 calendar days)
- The preconstruction meeting was held with Superior Landscaping and Lawn Service on June 17 at which time Notice to Proceed was established for June 27.
- Gateway Landscaping: Toledo Blade Blvd. (US 41 to Hillsborough Blvd.) – This project provides for median landscaping with irrigation along Toledo Blade Boulevard between US 41 and Hillsborough Boulevard. Landscape materials may include trees (Palm, Japanese Blueberry, Crepe Myrtle), shrubs (Saw Palmetto, Ixora, Fountain Grass), and groundcover (Coontie, Purple Lantana, Asian Jasmine, Starburst Pentas). The Board of County Commissioners expressed their

approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. Design Contract: David M. Jones, Jr. & Associates, Construction Contract: MRT Lawn and Garden Center, Construction Schedule: July - August 2016 (60 calendar days)

- Work began June 21 with permitting and utility locates. Plant bed preparations will follow.
- US 41 Landscaping at Waterway Crossings (Microtunnel Locations) – This project provides for landscaping along US 41 at the Elkcum, Fordham and Pompano Waterway drainage crossings. Landscape materials may include trees (Sand Live Oak, Sabal Palm, Slash Pine), shrubs (Saw Palmetto, Fakahatchee and Cord Grass), and groundcover (Coontie, Leather Fern). Design Contract: David M. Jones, Jr. & Associates, Construction Contract: MRT Lawn and Garden Center, Construction Schedule: 6/20 – 8/19/2016 (60 calendar days).
- Work began June 21 with permitting and utility locates. Plant bed preparations will follow.
- Landscaping Projects in Design, Negotiation or Procurement
 - Gateway Landscaping: I-75 at King's Highway – This project provides for roadside landscaping along I-75 at the Kings Highway interchange, as programmed by FDOT's Bold Landscape initiative. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. Design Contract: David M. Jones & Associates, Design Schedule: through Fall 2016, Projected start of construction: TBD (upon completion of FDOT's I-75 roadway widening project.)
 - Design is nearing completion. Construction plans have been submitted to FDOT to request permitting of the Community Aesthetic Feature. The County's request to extend the FDOT Irrigation and Landscape Permit was granted through July 10, 2017. Construction is pending completion of the FDOT I-75 road widening project in the vicinity of Kings Highway.
 - Gateway Landscaping: Jones Loop at I-75 – This project provides for roadside and median landscaping along Jones Loop, from Mac Drive to Piper Road, at the I-75 interchange. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. This project is funded, in part, by a grant from the Florida Highway Beautification Council. Design Contract: Johnson Engineering, Design Schedule: through November 2016.
 - Design is in progress; base plan, preparation and site investigations are underway.
 - Gateway Landscaping: US 17 at I-75 – This project provides for roadside landscaping along US 17 at the I-75 interchange. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. This project is funded, in part, by a grant from the Florida Highway Beautification Council. Design Contract: Johnson Engineering, Design/Permitting schedule: through November 2016.
 - Design is in progress; base plan, preparation and site investigations are underway.
 - Winchester Boulevard Median Landscaping and Buffer – This project provides for landscaping with irrigation along Winchester Boulevard South, from SR 776 to CR 775 (Placida Road). Design services will include preparation of construction drawings, bidding and inspection services for the installation of landscaping, and irrigation of the medians and buffer. The landscape buffer shall be limited to the Eastern side of Winchester Boulevard South between station 58+00 and station 112+00 and may include a combination of landscaping and buffer wall/fencing. Design Contract: CES/American, Design/Permitting Schedule: Early – Spring 2016, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
 - A public input meeting was held with local stakeholders on June 8 to present the 30% plans depicting existing conditions, tree locations for medians and buffers, the irrigation main line and

booster pump location. Public input was received and the 60% design plans are in progress. Shrubs and groundcovers, along with more irrigation detail, will be presented in the 60% plans.

- **Lighting District Projects**
 - Charlotte County CIP Projects
 - Midway Boulevard Widening Project
 - Reviewed and comment on 90% signal and lighting plans.
 - Working to resolve traffic signal plans issues.
 - Work in progress on 100% plans.
 - 100% lighting and signalization plans have been reviewed and comments sent back to Project Manager.
 - Final plans received review beginning in preparation for contract documents.
 - Contract preparation underway for bidding.
 - Bid package on street. Bid opening slated for 4/15/2015
 - Bid opening was 4/22/2015; apparent low bidder was Forsberg Construction Inc.
 - Pre-construction meeting was held on May 20, 2015.
 - Construction began on 6/29/2015.
 - Reviewed and commented contractor submitted MOT for the closure of Kings Highway at Midway.
 - Reviewed and commented upon roadway lighting and traffic signal material submittals.
 - All maintenance functions towards the traffic signal for Midway Blvd. at Kings Highway has been transferred to the project's sub-contractor.
 - Gasparilla Road Widening Project
 - Reviewed and commented on 100% traffic signal and lighting portion of the project.
 - Awaiting adjustments and additional comments from design engineer.
 - Final plans to CM at Risk, working on GMP.
 - Final plans submitted contractor working on GMP
 - GMP price received placed on BCC agenda for May 27th.
 - Reviewed and commented upon roadway lighting and traffic signal material submittals. Project is underway. Conduit for lighting is being installed.
 - Roadway light poles are being installed as the project progresses.
 - All maintenance functions towards the traffic signal for SR776 at Gasparilla Road has been transferred to the project's sub-contractor.
 - Three mast arm foundations for the intersection of SR776 at Gasparilla Road have been installed.
 - All new mast arms, signal displays, video detection and signal controller cabinet have been installed.
 - Edgewater Phase II
 - Waiting bidding process and construction to begin.
 - Request for bid went to purchasing June 6, 2014 awaiting bid.
 - Bids received back.
 - Pre-construction meeting held on 10/29/2014.
 - Awaiting construction to begin after the first of the year.
 - Contract has been awarded, Preliminary construction began. Lighting element has not begun yet
 - Reviewed and commented upon roadway lighting and traffic signal material submittals.
 - Project underway, addressing signal timing complaints as a result of Edgewater Dr. road closure.
 - Maintenance of the traffic signal at Edgewater Dr. and Harbor Blvd was transferred over to the projects signal contractor. The intersection was changed to a 4 way stop with flashing red signal displays.
 - The contractor has de-energized the signal and Overhead signal displays have been removed.
 - All four mast arm foundations have been installed at the intersection of Edgewater Drive at Harbor Boulevard.
 - Installation of roadway lighting conduit and pole bases has begun.
 - Rotonda Bridge Lighting
 - Reviewed and commented on material submittals for future lighting systems.
 - Install complete.

- Working on Lighting Design.
- 60% Plans received reviewed and comments provided to Project Manager.
- Contract document review and comments provided to the Project Manager.
- Project documents sent to Purchasing.
- Attended pre-award meeting held in Purchasing.
- Pre-construction meeting held in Purchasing on 10/1/2015.
- Reviewed and commented upon decorative lighting material submittals. Project is underway.
- Lighting load center materials have arrived and staff is assembling the various components.
- All light pole bases have been installed.
- Began conduit installation/connections.
- Began construction of load centers.
- All light poles have been installed. Waiting for Florida Power and Light to energize the systems.
- Lighting District Projects
- Worked on routine street light maintenance in West and South County. A total of 89 lights were repaired this month.
- Performed routine traffic signal cabinet maintenance at 18 signalized intersections in West County.
- In April, a crew responded to a trouble call, after normal business hours, for a light pole struck during a vehicle accident on Kings Highway across from Tractor Supply. A crew replaced the light pole which was knocked down.
- Replaced three pull boxes on SR776 at Pine Street. One of the three boxes was damaged by a contractor performing a directional bore.
- Removed the traffic signal controller cabinet on SR776 at Gasparilla Road after the contractor transferred all wiring over to the new cabinet.
- Replaced one faulty radar vehicle detection unit on Kings Highway at Harborview Road.
- Completed the firmware upgrade in the school zone warning beacon time clocks. The new features of this firmware upgrade allows for once daily communications between the central system program and the field device to sync up the clocks time of day reference. If the central program does not receive a response back from the field device, a visual indication will be displayed for a technician to investigate. The upgrade also provides the central system program a visual indication as to which warning beacons are currently active.
- Installed new replacement batteries into UPS (un-interruptible power supply) units on SR776 at Beach Road, Pine Street, Coliseum Boulevard and Flamingo Boulevard.
- Upgraded radar vehicle detection firmware at five locations along Kings Highway.
- Repaired communications to the school zone warning beacon on Westchester at Beacon and on Spinnaker Boulevard closest to Gulfstream Boulevard.
- As a result of the Florida Power and Light hardening projects, removed two old electrical service disconnects mounted on Florida Power and Light poles after power had been disconnected.
- The City of Punta Gorda requested the installation of a new pedestrian crossing at the intersection of Marion Avenue and Bal Harbor Boulevard. A crew installed the new pedestrian crossing.
- Relocated one underground hand hole for an incident management camera in conflict with a City of Punta Gorda pedestrian pathway project.
- Removed one solar school flashing beacon assembly on Quasar Boulevard closest to Abner Street. The beacon was removed to prevent any possible damage as a result of storm water improvements taking place at the Niagara Waterway.
- During routine street light maintenance, a crew discovered a badly damaged street light pole which could have easily fallen down. The pole was located on US41 at Frizzel Lane. The pole was removed; area made safe and a new pole will be installed at a later date.
- Responded to a report of a light pole damaged during a vehicle accident on SR31 at Bermont Road. A crew arrived to discover a semi-truck hauling rock had struck one of the concrete

overhead flashing beacon support poles. Additional crews were called in and all of the damaged components were cleaned up. Lighting staff reached out to a local signalization contractor and had a wooden pole, cabling and signal displays installed on a temporary, emergency basis until permanent repairs can be made.

- Responded to a complaint of roadway lights inoperable on SR776 over the Myakka River Bridge. A crew identified an FPL wiring issue to be the cause of the outage. The wiring issues were corrected and the lights are now operational.
- Replaced the time clocks and modems at two school flashing beacon assemblies on Westchester Boulevard at Beacon Drive (EB) and Spinnaker Boulevard at Gulfstream Boulevard (SB).
 - Attended weekly progress meetings and participated in underground Signal conduit inspections for the US41 widening project.
 - Attended weekly progress meetings for the US41 resurfacing and signal improvement projects.
- Traffic Management Center
 - TMC Monthly Updates – June 2016
 - In final stages of the Charlotte County Traffic Signal Re-timing Project.
 - Assist F.D.O.T. with Signal Timing adjustments for SR776 and Beach Rd.
 - Provide timing for pedestrian phase to City of Punta Gorda for Bal Harbor and Marion.
 - Procurement of software for remote access and monitoring of the TMC.
 - Assist with SR31 & Bermont Rd flashing beacon knock down.
 - Provide F.D.O.T. with Charlotte County's proposed ATMS upgrades for 2030 planning.
 - TIM meeting in Ft. Myers. (Traffic Incident Management)
 - Continue monitoring and fielding complaints as the need arises. Responding to information requests.
 - Continue efforts promoting the TMC's Twitter account for traffic incidents. Over 285 followers and increasing.
 - Locates Performed
 - 431 Requests for underground utility locates were received, generating 140 tickets for locates.
 - Trouble Calls
 - 10 trouble calls received responded to and problems of various natures resolved.
- Maintenance & Operations Division
 - June 1 – 7
 - A total of 47 new requests were received related to drainage, asphalt repair, brush, and illegal dumping.
 - Drainage line & grade:
 - 20,210 SF in Greater Port Charlotte
 - 7,450 SF in Englewood East
 - Small pipe install:
 - 40 LF in Greater Port Charlotte
 - 74 LF in Punta Gorda Non-Urban
 - Large pipe install:
 - 64 LF in Road & Bridge South
 - Menzie ditch cutting: 120,000 SF in West Charlotte Stormwater
 - Culvert cleaning:
 - Cleaned 29 culverts in Greater Port Charlotte
 - Cleaned 3 culverts in Englewood East
 - Boom mower:
 - Cut 37,186 CY in Greater Port Charlotte
 - Cut 11,000 CY in Punta Gorda Non-Urban
 - Cut 4,277CY in Northwest Port Charlotte
 - Cut 38,200 CY in Englewood East
 - Debris removal:
 - 10,700 pounds of debris from locations throughout the County

- Shoulder repair:
- Repaired 2.2 miles of shoulder in locations throughout the County
- Asphalt repair:
- Utilized 6.6 tons of material to repair locations throughout the County

- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- June 8 – 14
- A total of 60 new requests were received related to drainage, brush, and illegal dumping.
- Drainage line & grade:
- 2,800 SF in Greater Port Charlotte
- 15,200 SF in Northwest Port Charlotte
- 800 SF in Harbour Heights
- 1600 SF in Englewood East
- 6,530 SF in Punta Gorda Non-Urban
- Small pipe install:
- 72 LF in Northwest Port Charlotte
- 24 LF in Englewood East
- 16 LF in Punta Gorda Non-Urban
- Menzie ditch cutting:
- 160,000 SF in West Charlotte Stormwater
- Culvert cleaning:
- Cleaned 26 culverts in Greater Port Charlotte
- Cleaned 2 culverts in Road & Bridge North
- Boom mower:
- Cut 59,224 CY in Greater Port Charlotte
- Debris removal:
- Removed 21,240 pounds of debris from locations throughout the County
- Asphalt repair:
- Utilized 5.06 tons of material to repair locations throughout the County
- Landscaping Services:
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- June 15 – 21
- A total of 96 new requests were received related to drainage, brush, asphalt repair, and illegal dumping.
- Drainage line & grade:
- 10,650 SF in Greater Port Charlotte
- 10,500 SF in Northwest Port Charlotte
- 800 SF in Harbour Heights
- 6,530 SF in Englewood East
- 1,650 SF in Punta Gorda Non-Urban
- Small pipe install:
- 116 LF in Northwest Port Charlotte
- 24 LF in Deep Creek
- 20 LF in Englewood East
- 72 LF in Punta Gorda Non-Urban
- 32 LF in Charlotte Ranchettes
- Menzie ditch cutting:
- 100,000 SF in West Charlotte Stormwater
- 7,500 SF in Gulf Cove

- Culvert cleaning:
- Cleaned 27 culverts in Greater Port Charlotte
- Cleaned 10 culverts in Englewood East
- Cleaned 1 culvert in Gulf Cove
- Cleaned 1 culvert in Placida Area
- Boom mower:
- Cut 24,444 CY in Greater Port Charlotte
- Debris removal:
- Removed 8,370 pounds of debris from locations throughout the County
- Shoulder repair:
- Repaired 0.9 mile of shoulder in locations throughout the County
- Asphalt repair:
- Utilized 7.64 tons of material to repair locations throughout the County
- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- June 22 –28
- A total of 68 new requests were received related to drainage, brush, guardrail repairs, asphalt repairs, and illegal dumping.
- Drainage line & grade:
- 16,490 SF in Greater Port Charlotte
- 8,250 SF in Northwest Port Charlotte
- 9,550 SF in Englewood East
- 8,600 SF in Punta Gorda Non-Urban
- Small pipe install:
- 96 LF in Punta Gorda Non-Urban
- Menzie ditch cutting: 160,000 SF in West Charlotte Stormwater
- Culvert cleaning:
- Cleaned 36 culverts in Greater Port Charlotte
- Cleaned 7 culverts in Englewood East
- Cleaned 3 culverts in Gulf Cove
- Cleaned 5 culverts in Northwest Port Charlotte
- Boom mower:
- Cut 27,111 CY in Englewood East
- Cut 22,828 CY in Greater Port Charlotte
- Debris removal:
- Removed 22,210 pounds of debris from locations throughout the County
- Asphalt repair:
- Utilized 2.5 tons of material to repair locations throughout the County
- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- June 29 – July 5
- A total of 58 new requests were received related to drainage, brush, asphalt repairs, and illegal dumping.
- Drainage line & grade:
- 4,200 SF in Greater Port Charlotte
- 3,000 SF in Northwest Port Charlotte
- 6,350 SF in Englewood East
- 5,700 SF in Punta Gorda Non-Urban
- Small pipe install:
- 120 LF in Greater Port Charlotte

- 36 LF in Northwest Port Charlotte
- 80 LF in Punta Gorda Non-Urban
- Large pipe install:
- 24 LF in Punta Gorda Non-Urban
- Menzie ditch cutting: 35,000 SF in Mid Charlotte Stormwater
- Culvert cleaning:
- Cleaned 9 culverts in Greater Port Charlotte
- Cleaned 1 culvert in Tropical Gulf Acres
- Cleaned 8 culverts in Punta Gorda Non-Urban
- Cleaned 8 culverts in Northwest Port Charlotte
- Boom mower: Cut 31,660 CY in Englewood East
- Cut 8,383 CY in Greater Port Charlotte
- Cut 5,888 CY in Grove City
- Cut 2,333 CY in Lemon Bay
- Cut 2,243 CY in Deep Creek
- Debris removal:
- Removed 9,220 pounds of debris from locations throughout the County
- Asphalt repair:
- Utilized 6.02 tons of material to repair locations throughout the County
- Landscaping Services
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway; Melbourne Street Bridge and all county-owned fenced retention ponds.
- Mosquito & Aquatic Weed Control Division
 - June 1-7
 - Mosquito Control
 - Acres treated: 955
 - Landing rate counts taken: 1
 - Traps set: 3
 - Service requests: 7
 - Aquatic Weed Control
 - Sites treated: 11
 - Sites inspected: 2
 - Mitigation sites maintained: 1
 - June 15 – 21
 - Mosquito Control
 - Acres treated: 21,778
 - Landing rate counts taken: 56
 - Traps set: 0
 - Service requests: 76
 - Aquatic Weed Control
 - Sites treated: 20
 - Sites inspected: 8
 - Mitigation sites maintained: 1
 - June 22 – 28
 - Mosquito Control
 - Acres treated: 22,571
 - Landing rate counts taken: 48
 - Traps set: 6
 - Service requests: 59
 - Aquatic Weed Control
 - Sites treated: 14
 - Sites inspected: 9
 - Mitigation sites maintained: 1

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- June 29 – July 5
- Mosquito Control
- Acres treated: 23,424
- Landing rate counts taken: 64
- Traps set: 8
- Service requests: 40
- Aquatic Weed Control
- Sites treated: 12
- Sites inspected: 3
- Mitigation sites maintained: 1
- Solid Waste Division
 - The Charlotte County Illegal Dumping Officers made 3 felony arrests for illegal dumping and are currently working an additional 3 investigations that are ongoing. Additionally 40 cubic yards of illegally dumped debris was collected from several sites throughout the county.
 - In June, Keep Charlotte Beautiful (KCB) is continuing to do everything possible to reduce the cigarette litter in our community. Tobacco products, consisting mainly of cigarette butts, are the most littered item in America, representing nearly 38 percent of all items littered, according to "Litter in America, Keep America Beautiful" (KAB) landmark study of litter and littering behavior.
 - To address cigarette butt litter, KAB's Cigarette Litter Prevention Program advocates that communities integrate four proven approaches:
 - Encourage enforcement of litter laws, including cigarette litter
 - Raise awareness about the issue using public service messages
 - Place ash receptacles at transition points such as entrances to public buildings
 - Distribute pocket or portable ashtrays to adult smokers.
 - KAB received a grant from and Altria, which enabled us to partner with the City of Punta Gorda to install 6 ash receptacles along the Harbor Walk. The Punta Gorda Police Department is assisting in the campaign by enlisting the help of the deputies and the boating unit to pass out pocket ashtrays. KCB gave both The Tiki and Hurricane Charley's coasters for their customers that remind clientele that cigarette butts are litter too as well as pocket ashtrays to hand out.
- Traffic Signing & Marking – June Totals
 - New Signs Installed: 39 signs
 - Legends Installed: 163
 - Signs Inspected: 9,605
 - Signs Manufactured: 113
 - Sign Maintenance: 1,066 signs repaired
 - Marine Maintenance: 1 tree removed from the harbor
 - Traffic Counts: 35 stations 6 special counts
 - Trouble Calls (after hours): 6

Tourism

- After April's very soft close in regard to Tourist Development Tax, May rebounded with a 9.5% increase over the previous year. Revenue per available room (RevPAR), a key indicator of the health of the industry is also holding steady with slight increases.
- The VCB held a marketing forum for industry members on June 27. VCB staff reviewed first quarter 2016 research, the national forecast for tourism and advertising/marketing initiatives for 2016/2017.
- The VCB installed an "Opinionmeter" kiosk at the Punta Gorda Airport to capture data on arriving passengers. During the first two days after installation, the kiosk had 52 completed surveys.
- Lorah Steiner worked with the new volunteer marketing coordinator for Punta Gorda to organize a meeting with key area stakeholders. The purpose of the meeting is to better define the tourism message for Punta Gorda. The meeting will be held in July.
- Public Relations/Communications

- Central Florida News 13 and Tampa Bay News 9 “Florida on a Tankful” TV reporter Scott Fais filmed two stories in Charlotte County last week (June 22 and 23). One was about the snorkeling eco-venture trips offered in Gasparilla Sound with the Charlotte Harbor Aquatic Preserves and the other was about Octagon Wildlife Sanctuary. The first story is expected to air next month on these 24-hour news stations which reach more than 2 million households in the Tampa Bay and Central Florida. His trip was coordinated by the Charlotte Harbor Visitor & Convention Bureau and he is planning a return trip in July.
- Provided fact-checking assistance and contacts as requested to freelance writer Chelle Koster-Walton working on a Southwest Florida guidebook and new VISIT FLORIDA guide; provided images to Sunseeker, the inflight publication of Allegiant Air; provided images and media releases to Jana Danger, on assignment for the Miami Herald regarding an upcoming article on Florida getaways.
- Sports and Meetings
- The Charlotte Harbor Visitor & Convention Bureau received the Florida Sports Foundation Best Event of the Year – Small Market Award for the 2016 Snowbird Baseball Classic, held in February and March of 2016. The Charlotte Harbor Visitor & Convention Bureau was one of six Florida sports commissions receiving awards recognizing Florida communities and sports commissions for their outstanding efforts in sports tourism in the State of Florida.
- The VCB hosted ConventionSouth magazine for a familiarization tour (FAM) June 19 and 20. The FAM included Punta Gorda hotels and the Event Center as well as Palm Island Resort. ConventionSouth is the only national meetings magazine focused solely on the South and has a circulation of 18,000+ meeting & event planners located throughout the United States. The publication recently launched a blog in order to post more content about meetings destinations.
- Five hundred amateur boxers, their families, coaches, and fans gathered in Punta Gorda for the Sugar Bert Boxing Title Belt National Qualifier Tournament. Evan Holyfield, son of former world champion heavyweight boxer Evander Holyfield participated in the tournament.
- Sean Doherty joined the National Association of Sports Commissions Membership Committee and participated in his first conference call with the committee.
- Sean worked with the PIO office to produce a segment for CCTV promoting the VCB’s volunteer module.
- Film and Digital Media
- Florida Tracks & Trails was the location in June for a segment in *Moto*. Moto is an ongoing annual series of films about the sport of motocross. Each year the producers select five or six locations to feature in that year’s edition of Moto, and this year they selected Tracks & Trails. T&T owner Terry Cooke said the producers were attracted to the widespread reputation T&T has garnered. The two-day shoot featured a well-known professional rider. Terry said he’s also working with another production company for a well-known specialty television series that might come in September.
- Destination Video: Casey Nemec, our narrator, came to the recording studio in the county public information office and recorded the entire narration. Chip will lay that narration track into the editing program and begin matching footage with narration. In early-mid July, Casey will go on location and appear in the scenes where the narrator delivers dialog on-camera. In the meantime, Jerry continues to shoot footage for the production.

Utilities

- Administration:
 - Human Resources:
 - 237=Total positions 221 filled positions; 11 vacant positions; 5 offers pending
 - Halogen Pay For Performance Year End Evaluations in progress
 - Public Outreach:
 - Assisted with presentation development of MSBU projects, and assisted with drafting potential customer notification updates prior to the Public Hearing
 - Content Management of www.SpringLakesProject.com: 613 visitors to the site

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- 298 Facebook Likers connected through social media
- Managed 17 Public Stuff inquiries and resolutions and 3 Public Records Requests
- Issued 3 press releases: W. Tarpon Blvd temporary lane closure, Excessive Rainfall and Water Bottle contest
- Interviewed for the News You Can Use: Water Bottle Redesign Contest
- PR/MRWSA Water Resources: Water Demand in June averaged 24.09 MGD and water quality was good. There was 10.88 BG of water in storage at the end of June representing 443 days of demand.
- Business Services:
 - Web Services – VueBill (hosted by BillTrust): Currently 16,194 (28%) of our customers now receive their bill electronically. 59% of our customers pay electronically.
 - Fixed Base meter installation: 21.2% of the 9,323 meters for this project have been installed. Mueller has introduced new technology and is swapping out the meters we have purchased with meters that include the new technology.
 - Customer Service: total number of customers to the lobby was 1,845
 - Delinquencies: total delinquency revenue for the month was \$50,748 FY 16 total: \$403,735
 - Banner Upgrade: The final migration occurred June 26. We have begun User Acceptance Training and have encountered some issues. We have negotiated a two week extension (at no additional cost) with the vendor. Go live now scheduled for September 15.
 - Accounts Receivable: the 90 day June accounts receivable days was 18.26% The 30 day June accounts receivable was 77.66%
 - Telephone Activity: There were 221 payment only calls and the average speed of answer was 27 seconds. 41% of all telephone calls are payment calls (either IVR or CSR). For the remaining 8,368 calls presented and average speed of answer was 2:25 minutes.
 - Customer Satisfaction: The key areas that we survey included: LPS installation, new meter installation, and move in customer. The overall results of April Surveys were: 91.8% of all customers surveyed were either satisfied or extremely satisfied. Awaiting results from May survey.
- Engineering Services:
 - Monthly Statistics: 1,655 Locates Processed from Sunshine State One Call; 3 Developer Agreements Prepared; 16 Service Availability Letters Prepared 99 Residential Service Applications Processed; inspected 8 CIPs, 5 private development projects; 1 line extension Project completed and sent to FDEP To place in Service; 5 FDEP Design Permits submitted; 6 new line extension payment received from property owners
 - EW Spring Lake Sewer Project & Construction Crew:
 - 99 % completion of Veterans (correction from May, there were 10 laterals installed to businesses)
 - Start-up of force main relocated on Peachland Blvd
 - Door knocked 115 homes for EWSL
 - Received 86 signed agreements for Phase 1 EWSL sewer connections
 - Air vac valve training this week scheduled; Air vac valve installation starting next week
 - Fence installation at 357 Spring lake completed
 - Ice machine installation complete
 - All employees are now reporting to job site location
 - Pending on IT to set up Locators
 - 35 septic tanks pumped out by cost crew
 - 3 CDL licenses completed
 - 1 dump truck down for repair. Warranty
 - 1 Bobcat down for repair. Warranty
 - State Revolving Fund Activity:
 - Drinking Water SRF
 - Loan Acquisition in Process
 - East and West Spring Lake Loan application in the amount of \$2.655M submitted
 - Fixed Base Meters and Parkside loan application in the amount of \$13.351M submitted
 - Clean Water SRF

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- Request for Inclusion
- An RFI was approved by the BCC and submitted to FDEP for construction of Loveland Grand Master and Interceptor
- Loan Application in Process
- Reclaimed Water East Port Stage 5 Improvements (construction): Working on Loan Amendment to be combined with Parkside Clean Water Loan
- Deep Creek Phase I (construction): Working on Loan Amendment, to be combined with Parkside Clean Water Loan
- Sewer Master Plan: Working on Loan Application
- Loan Agreement Status
- East and West Spring Lakes: Monitoring continues to verify compliance with federal regulations.
- Parkside Clean Water (construction): Application submitted in April, waiting for Agreement.
- Grants
- Legislative Appropriation: East and West Spring Lakes awarded additional \$500,000
- Revised Work Plan submitted for additional funds
- CDBG: Authority to Use Grant Funds approved
- SWFWMD: Reclaimed Water Phase 3
- New Applications due October 2016
- TMDL: East and West Spring Lakes Phases I and II
- Submitted revisions on Scope of Work and adjust task deadlines for Phase 1 to FDEP to reflect redesign from gravity to vacuum sewer.
- USDA: El Jobean
- USDA representative provided feedback on Preliminary Engineering Report and Environmental Report. Staff working on follow-up items
- RESTORE: East and West Spring Lakes
- Treasury is reviewing an application under the RESTORE Direct Component funding for the removal/abandonment of 300 septic tanks within the EWSL project area.
- Disbursements
- No Disbursements Submitted
- Operations Division:
 - Treatment Facilities (TF):
 - 160 preventative maintenance, 32 corrective, and 8 emergency work orders were completed.
 - Backflow/Reclaimed: Residential Cross-Connection Inspections: 145 New construction backflow inspections: 2
 - Pre-Treatment: Monthly inspections 87, 38 re-inspections were completed. No notices of violation were issued. 2 spills were reported this month.
 - Burnt Store WRF: Staff repaired several rust holes in the steel Aeration Catwalk Manifold.
 - Burnt Store WTP: Staff replaced the #1 Degasifier Blower frame assembly. The original frame was corroded beyond repair. The 16" SS influent raw manifold developed a hole at the bottom of the pipe. It was welded to prevent leakage. After hours emergency calls were made this month due to lightning and power surges that disabled the high service pump flow meter, the flow meter transmitter, PLC I/O card, surge suppression, and FTU radio cards. Staff replaced all the critical components and returned the plant to normal operations. A jockey pump VFD fault occurred this month due to a snake inside the VFD enclosure blocking the units cooling fan.
 - East Port WRF: Wonderware Computers failed due to a faulty UPS unit. It was replaced restoring the operating system. Staff also repaired a broken valve stem on sand filter #2 drain valve.
 - Leachate Plant: Staff replaced a defective circuit breaker in Lift Station #1.
 - Rotonda WRF: Palms Reclaimed Distribution Station; Staff replaced the flow meter transmitter to achieve SWFWMD calibration requirements
 - West Port WRF: Staff replaced a leaking air release valve on the Deep Well Injection manifold and an inoperable electric drive motor on drum screen #1. Staff replaced an inoperable and obsolete effluent sampler. An electrical surge resulted in a damaged PLC I/O card, surge

suppression damage, and blown fuses for the reclaimed meter. Repairs have been completed and Staff rebuilt the effluent Fox-croft CL2 analyzer.

- Personnel: A selection was made for the vacant operator position at the Rotonda WRF and we anticipate the start date to be sometime in July. Our Backflow/Reclaim Coordinator gave notice that he is retiring effective July 1st.
- Training: One staff member at Cross Connection Training through TREEO. Five staff members attended TREEO's FlaWarn Regional Meeting at the East Port Environmental Campus.

➤ Flow Data												
Year	Month	Burnt Store WRF		East Port		Rotonda WRF		West Port WRF		Total CCU		Burnt Store WTP
		A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F	A.D.F.
		Inf.	Reuse to	Inf.	Reuse to	Inf.	Reuse to	Inf.	Reuse to	Inf.	Reuse to	Water
		Flow	Customers	Flow	Customers	Flow	Customers	Flow	Customers	Flow	Customers	Customers
2016	Jan	0.455	0.001	4.896	0.428	1.326	0.540	0.603	0.256	7.280	2.016	0.430
2016	Feb	0.444	0.000	5.188	0.264	1.348	0.504	0.612	0.241	7.592	1.978	0.472
2016	March	0.386	0.002	4.549	0.537	1.143	0.938	0.614	0.223	6.692	1.700	0.533
2016	Apr	0.293	0.001	3.967	1.621	0.955	0.931	0.616	0.243	5.781	2.796	0.462
2016	May	0.222	.0001	3.727	1.685	0.766	0.761	0.616	0.254	5.331	2.701	0.375
2016	June	0.303	0.002	6.041	0.935	0.849	0.841	0.623	0.268	7.816	2.046	0.305
2015	July	0.341	0.000	4.047	1.098	1.087	0.790	0.526	0.063	6.001	1.951	0.387
2015	Aug	0.354	0.000	5.446	0.586	1.090	0.706	0.538	0.049	7.428	1.341	0.330
2015	Sept	0.383	0.000	4.809	0.632	1.176	0.634	0.560	0.000	6.928	1.266	0.496
2015	Oct	0.321	0.003	4.037	0.988	0.992	0.854	0.537	0.155	5.887	2.000	0.429
2015	Nov	0.314	0.001	3.852	1.561	0.907	0.935	0.605	0.280	5.678	2.777	0.387
2015	Dec	0.340	0.000	3.915	1.200	0.911	0.878	0.599	0.281	5.765	2.642	0.387

- Water Distribution:

- Responded to 106 calls for leaks
- Installed 48 new water service lines.
- Replaced 17 galvanized service lines
- Dedicated 276 man hours to Engineering projects.
- Completed the 5 year storage tank drain, clean and inspection for the Rotonda water storage tank.
- Contractor completed the sealing and painting of the exterior of the Golf Course Booster storage tank. Upon inspection it was determined that the contractor did not properly prep the dome. He is sandblasting the dome for new sealant and paint.
- Completed installation of the new bleach tank at the Walenda Booster.
- Rita Anderson, 25 year employee retired on June 24th.
- Completed all departmental Halogen appraisals

- Wastewater Collection:

- Sewer Line Work Group:
- Repaired 1 force main break
- Investigated 2 back-ups determined to be customers' responsibility
- Repaired 2 service laterals
- Cleaned and Televised 3157 feet gravity sewer main
- Rain event caused pumping of thousands of gallons of sewage
- Repaired 7 manholes by raising or replacing ring & covers
- Replaced 3 cone sections on manholes on Orlando Ave
- Replaced 24" ring & cover at L/S 303 with 30" ring & cover

- 13 LPS taps were installed for new construction
- Lift Stations Work Group:
- 105 Corrective Maintenance work orders completed
- 75 Preventative maintenance work orders completed
- Rehab crew replaced the discharge lines in LS#417
- Instrument Control Tech held training on control panel construction for new employee
- Low Pressure Sewer Work Group:
- 6 Mandatory Installs completed
- 5 Check valves at the street replaced
- 8, 4000 gallon loads pulled out of the force main at Kerrigan Circle
- Pulled loads from Spring Lake holding tank
- Pumped out Flowers Bakery
- Maintained 4 septic tanks in Spring Sake sewer expansion area
- Responded to 269 Low Pressure Sewer service calls
- Completed 19 Preventative Maintenance Inspections (Brought the system up to current standards)
- 3 UP-Grades completed